

Scottish Burned Children's Club
SC032376

Financial Statement
- Receipts & Payments Account -
Year end 30 November 2014

Scottish Burned Children's Club
Charity number: SC032376

Financial Statement
Receipt & Payments Account
Year end 30 November 2014

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APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Dec	2013	To	30	Nov	2014

Reference and administration details

Charity name	Scottish Burned Children's Club
Other names charity is known by	SBCC
Registered charity number	SC032376
Charity's principal address	PO Box 1950
	Livingston
	Postcode: EH54 6YR

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mark Stevenson	Executive Committee – Chairperson/ Child Protection Officer		All of the Executive & General Committee, are appointed or reappointed by the members at our Annual General Meeting [Held in annually in January]
Claire Gardiner	Executive Committee – Vice-Chairperson		
Agnes Stevenson	Executive Committee – Treasurer		
Amy McCabe	Executive Committee Secretary		
Alan Masterton	Executive Committee – Legal Adviser/ Media Contact		
Gail McCorry	General Committee/ Member		
Lisa Morrison	General Committee/ Member		

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
None	

Structure, governance and management

Type of governing document

The club was recognised as a registered Scottish charity and officially launched on the 30th November 2001. The SBCC is a charitable unincorporated association and the purpose and administration arrangements are set out in our constitution.

Trustee recruitment and appointment

All of the Executive Committee & General Committee are appointed or reappointed by the members at our annual general meeting.

APPENDIX 1

Objectives and activities

Charitable purposes

Our objects, as recorded in our constitution are:

- a. To relieve the needs of children, living in Scotland, who have suffered physical and or mental injuries due to burns or scalds and whose families have suffered as result of burns or scalds, particularly but not exclusively by the provision of recreation and leisure activities. Particular attention will be given to those with major disfigurement, disability or poor social circumstances who have less opportunity to develop through normal childhood.
- b. The achievement of education of the public relating to fire safety, home safety and burn/ scald first aid at schools, youth groups and/ or local community events.

Summary of the main activities in relation to these objects

Summer Camp – August 2014

This years' Summer Camp was held once again held at the newly refurbished Actual Reality Centre at Ardentinnny, on the Isle of Bute. We visited the centre to discuss with the Actual Reality Management Team our needs for a successful camp and the continual success we gained from our previous location at Castle Toward & Ardeonaig. After the initial visit by Chairman/ Summer Camp Director, Mark Stevenson, a provisional booking was placed for our attendance on August 2nd – 8th August 2014.

The 2014 Camp was attended by seventeen under 18 year olds & one 18 year old, supported by eight adult volunteer child care/befrienders. This was our 12th successive SBCC Summer Camp.

This year an invitation had been sent out to the British Burns Association, Special Interest Group for Paediatric Burns of which 3 children and 1 adult volunteer from Frenchay After Burns Club

The main aims of Summer Camp are to encourage every child, despite their level of disfigurement/ disability, to try and rebuild confidence, in taking on the challenges that each activity faced them, thus increasing their levels of self-esteem, even if they did not fully complete the challenges.

The feeling of "being part of a team" was one piece of feedback we received from a child who was attending their first camp and their own confidence was lifted by the end of the week.

We organised two 'offsite' activities in this year's Camp programme, namely one nights swimming at the local swimming pool, booked for our exclusive use and a Archery and Quad biking Session near to Ardentinnny. Both these activities were fully inclusive for all children.

APPENDIX 1

Summary of the main activities in relation to these objects continued

Once again we invited the children that were 18 to have the opportunity to become a Young Volunteer for the SBCC. This is an opportunity for these young adults to support the charity at events and also return to camp as a young volunteer being mentored by an adult volunteer. This has proved hugely successful in that the younger children attending for the first or second time get to meet a 'young adult' who has been a member of the charity and has attended previous camps as a child member. They can listen to their experiences and the difference the charity, especially camp, has made to their recovery process and impacting on their own confidences to face everyday challenges in life. However, having spoken to other 'burn children charities' we have now reviewed the policy and the members have recently agreed that the a short time away/ break from the charity is better practice, to encourage the child to have 'life experiences' prior to re-joining at the age of 21 years as a Young Adult Volunteer.

Claire Gardiner and Gail McCorry are still developing a Young Volunteer Development programme for the SBCC. This will enable the children who wish to become a volunteer for the SBCC to develop skills not only for camp but in support of the charity throughout the year.

We are looking to introduce the programme in 2015.

One of the other major successes of this year's camp was the opportunity for a child who was just under camp age, to come along to the open day and meet some of the other children and volunteers. They also have the opportunity to try out some of the activities.

This year Ben McCabe chaperoned by his Mother, Amy, came along for two nights. Ben was unsure what to expect and at a young age, slightly unsure about being away from his family. After their stay Ben commented how he couldn't wait to be old enough to attend Camp on his own.

We aim to introduce this opportunity at future camps, where the children aged 7 years can come along with a parent on the Wednesday, which is the recognised Open Day, to experience camp and meet all the other children.

We continue to invite guests from sponsors, supporters and the Scottish Fire Service come along on the Wednesday to see what their fundraising and support have provided for the children and take part in the activities with the children. The Open Day has become a great success over the years as we find that the children with their newly regained confidence can deliver their own support to the guests during the activities, thus proving that the development of confidence and self-esteem objectives have been met in line with our mission statement

APPENDIX 1

Summary of the main activities in relation to these objects continued

National Jamboree Burns Weekend Camp

Held, 30th October to 3rd November, the visit to Jamboree 2014 included a volunteer who is the SBCC's Family Liaison, a mother of a young burns survivor. Her attendance was crucial in that she was able to experience the Jamboree and then pass on to other parents of how beneficial the Jamboree is as a pre-cursor to any child attending our week long Summer Camp. Two volunteers took four children to the Jamboree and it has shown successes in that each child who has attended has gone on to attend a full week's camp in the summer.

The SBCC continues to participate in the Jamboree weekends held at Grafham Water in Cambridgeshire. The aim of the Jamboree is to introduce young burn survivor victims into the principles of the annual week long summer rehabilitation camps. It is always amazing how quickly the children get to know each other and begin to share their experiences. It is a fantastic opportunity for the children to be brought together to forget their everyday pressures of growing up in their home or school environment to have fun. It also an ideal opportunity for the younger children who are apprehensive about being away from their family to join children from around the UK for this three day event.

The cost to attend this event was received from the Children's Burn Trust.

Family Events

Our main goal each year is to arrange the Summer Camp, as well as a Family Day out event and host at least one Families Weekend. Since the Summer Camp is only open to the 8 to 18 year olds the Family Events are also important, they are an ideal opportunity for not only the children of all ages to meet, but for the parents to meet others in similar situation and share experiences, realising that they are not alone.

Family Event: Summer Party

A party was organised in July for all family members. Held once again at Deer Park Golf & Country Club, Livingston, West Lothian. The family members took part in a 10 pin bowling competition before the Magic show, games and disco; a buffet lunch was arranged. The venue for the party is central; the charity provides transport to and from the party. As in previous years the party is an opportunity for children of all ages and their families to meet. It also gives the children the opportunity to have fun and share experiences and for some who were unable to come along to other events to meet prior to attending summer camp.

We would like to thank Mr B Loon for his surprise visit, balloon modeler & twister, his creations were brilliant.

APPENDIX 1

Summary of the main activities
in relation to these objects
continued

Family Event: M&D's Park, Hamilton

Early June saw the SBCC organise a Family Fun Day out at M&D's Park, Hamilton. A total of 58 attended [13 club members with their families]. Transport was provided for those who needed it. Everyone met at the entrance to the park. This event gave the opportunity to a number of families who had not previously attended any SBCC event to meet other families. It also gave some families who had met at previous events to renew friendships. A lot of experiences were discussed between the families and once again a piece of feedback that was delivered thanked the charity for organising the event and for inviting the family along, as they now realised that they were not alone on facing the challenges of bringing up a burn survivor child.

Families 'Therapeutic' Weekend – December 2013

We held a Families Weekend in December 2013. The weekend aims to pull together a number of key benefits to burn-injured children, their families and to the volunteers of the SBCC.

The main aim of the weekend is to enable families of burn injured children to meet one another and share their experiences, within an informal therapeutic programme. It is hoped this will help the children who have been burned, and their families, to feel less isolated. In addition, because the focus is on the family unit as opposed to the burn injured child alone, the family will feel more supported and be able to develop important coping strategies for life after a burn.

Another aim of the weekend is with the family having a chance to spend a more focused and quality time together, thus to demonstrate some respite qualities of the programme.

We invited 8 families to the weekend, held once again at Netherurd House, a facility in Peeblesshire which was exclusively booked for our organisation. Transport to/ from the centre was arranged for the families who were unable to make their own way there. The weekend involved the meeting and greeting of the new families who had not been to any club function previously and give the families the opportunity to relax away from their normal everyday environment. On the Saturday we arranged we organised Art & Crafts and a magician and disco on the Saturday evening. We also arranged for a visit from 'Santa Claus' to pass on an early Christmas present to all the children, the children loved this.

Four of the volunteers, Agnes, Claire, Gail and Amy completed their Level 2 Food & Hygiene training which enabled the charity to provide self-catering at the centre. This saved on average £2000, which is a substantial saving, thus freeing funds to be focussed on providing more event support in the future.

There was a discussion group/ forum organised to help the parents on the Sunday; to openly discuss their experiences with each other and was chaired by a Nursing Lecturer from Robert Gordon University, Donald Todd.

APPENDIX 1

Summary of the main activities in relation to these objects continued

Once again, feedback from the weekend was extremely positive from both parents and children, so much so the committee have discussed and agreed the need for these occurring on an annual basis, should funding allow.

Our policy is to maintain reserves to meet our commitment to arrange each year a Summer Camp, a Families 'Therapeutic' Weekend and a minimum of one 'all' Family Event.

Safety Promotion & Education

Thermostatic Mixing Valves (TMV's)

With the successful passage to legislation of PE786 – Dealing with Thermostatic Mixing Valves (TMV's), the Scottish Building Standards in Scotland changed on the 1st May 2006. All new build and refurbishment private and public properties must now be fitted with a type 2 (TMV2 scheme approved) thermostatic mixing valve to the bath hot-water outlet to prevent the incidence of scalding water.

Through Open Days and presentations we continue to promote the hazards of hot water and the importance of the legislation. We thank Horne Engineering for the continued technical support.

Hair Straightener & Hot Water Safety Campaigns

A national poster & leaflet campaign has been successfully maintained annually since the award of a £5000 grant in 2009 from the Electrical Safety Council.

As part of the Child Accident Prevention Trust [CAPT] children safety weeks in June and November, the SBCC continues to provide literature on request to NHS Hospitals and childcare centres in England, Wales & Scotland.

Through Open Days and presentations we continue to raise awareness of the dangers associated with hair straighteners.

Fire Work Safety Awareness Campaign

During the RoSPA Seminar In 2013 the SBCC launched a new Firework Safety Awareness poster and leaflet campaign. This campaign was set up following a request by the McCabe Family whose son Ben had suffered a serious firework injury in 2010.

Ben had said to his Mum that he wanted to raise awareness amongst other children the dangers associated with fireworks. The SBCC worked with Ben's Family and produced a series of leaflets and posters including a picture of Ben with his injuries showing, as the lead image, to display what happens when a child is accidentally struck by a rocket type firework at an organised display. This was a new project for the SBCC as we had never been asked to utilise a 'live' case study in any previous campaign.

APPENDIX 1

Summary of the main activities in relation to these objects continued

The launch of the leaflets and posters were met with huge success and Ben's Mum Amy was in attendance at the Seminar and spoke to a number of Council Safety Advisors on the matter

Amy continues to work with the Scottish Police and Fire Service.

Open Days

Throughout the year the charity continues to be actively involved with the Scottish Fire Service Stations at their Open Days. This gives the SBCC the opportunity to primarily promote safety in the home and promote the work of the charity.

Volunteers' Week June 2014

As part of the 30th Anniversary of Volunteers' week and in order to promote the work of the charity, Agnes Stevenson from the SBCC, attended the event held in Livingston, arranged by the Voluntary Sector Gateway, West Lothian.

Website

The charity website continues to play an important part in promoting the work of the charity (www.theburnsclub.org.uk). Since funds were available, the trustees discussed and agreed that the website structure should be developed and changes made. After discussion and agreement, Optimise was chosen to review & develop the structure of the site. The website is now maintained by one of the charity trustees – Agnes Stevenson.

Fundraising Standards

The Scottish Burned Children's Club is now a member of the Fundraising Standards Board Scheme [Membership number: FS02330]

As a member of the Fundraising Standards Board (FRSB), the Scottish Burned Children's Club has made a public promise to adhere to best practice, honesty, transparency, clarity and accountability in all fundraising activity, enabling everyone to give with confidence.

We hope that our membership will build trust and confidence in charitable giving and, ultimately, encourage more people to provide vital support for children who have suffered a burn or scald injury.

Our Fundraising Promise

We are committed to high standards
We are honest and open
We are clear
We are respectful
We are fair and reasonable
We are accountable

APPENDIX 1

Summary of the main activities in relation to these objects continued

Should anyone have any concerns about the way we fundraise, we have a robust complaints procedure; and, if anyone is unsatisfied with the way we handle their concerns, they can contact the independent regulatory, the [FRSB](#).

New role - Family Liaison

As a mother of a young burn survivor child, Amy McCabe has taken on the role of Family Liaison for the SBCC. As a parent who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings.

Parents have commented on how beneficial the role has been. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relived some of the worry, stress and anxiety.

Amy is also the coordinator for the family forum site on Facebook; the forum it is only open to the parents. Due to families living all over Scotland, it has proved a useful social media site tool where the parents can keep in touch and ask each other questions.

Restricted Funds

Young Adult Burns Association [Y.A.B.A].

Each year a weekend is arranged for Young Adult Burn Survivors [YA's] aged 18 – 25 years. Arrangements for 2014 was coordinated by Mark Stevenson from the SBCC on behalf of all the other burned children's clubs in the UK. £5,100 was received from DANS Fund for Burns to cover all the costs for the weekend.

23 young adults [YA's] and 9 volunteer chaperones from the United Kingdom attend the weekend at the Garden House, Netherurd, Blythe Bridge, just 14 miles south of Edinburgh. The clubs represented were Frenchay After Burns Children's Club (FAB Club), BUGS (Salisbury), Burned Children's Club (Chelmsford), Scottish Burned Children's Club and Manchester Burns Club.

The weekend programme was drawn up to be a recreational and very relaxed atmosphere enabling the YA's to place an emphasis on meeting old and new friends from previous Camps (Children's and Young Adults). It was also an opportunity for some to attend for the first time and develop new friendships amongst the UK wide burn survivor's network and to encourage some peer support.

Two of the volunteers were Clinical psychologists, who offered to host a couple of sessions for the young adults to attend if they wanted, purely on a voluntary basis, and discuss any issues. Some of the YA's from their own regions of Manchester and Frenchay knew each of the psychologists.

APPENDIX 1

**Summary of the main activities
in relation to these objects
continued**

Point of Sale Displays – Fundraiser

An Edinburgh Businessman, Mark Boyd, is the author of a series of children's books. He personally funded the publication of the books and wishes to donate a % of the book sales from his first book – The Witches of the East - to the SBCC. In order to arrange for the publications to be displayed & sold in retail outlets, he applied for and was successful in receiving £5313 from Spifox to support the purchase of the point of sale units. The SBCC would like to thank Mark for all his support.

Achievements and performance

Summary of the main achievements of the charity during the financial period

Fundraising/ Donations

During 2013/ 2014 the charity received/ raised a total of £27,101.94 in **unrestricted income**.

A special mention to: [the list is not in any way prioritised]

Race the Runway

We thank Edinburgh Airport for their support at this year's Race the Runway event and to all the drivers and their supporters for taking part and supporting the SBCC. £1,210 was raised at the event.

Edinburgh Airport –'Celebrating Success/ I-Volunteer Awards'

Each year the management of Edinburgh Airport hold an event to celebrate and acknowledge their employees volunteering and the work in their community. Mark Stevenson, Chairperson to the SBCC and Airport Duty Manager was awarded the 'Dedication - Gold Volunteer Award', in recognition for his continual and dedicated work with the SBCC. We thank the Edinburgh Airport Community Trust for the kind donation of £1,500.

Funding support applications

The SBCC would like to thank Christine Donnolly of 1st For Funding, former employee / fundraiser for the Child Safety Education Foundation [CSEF], for her time and expertise. It was agreed with 1st for Funding and SBCC trustees that the SBCC would donate 15% of any amount received following the successful applications made by Christine back to 1st for Funding.

Edinburgh Airport – Tough Mudder 2014

The SBCC wish to thank the team from Edinburgh Airport, coordinated/ led by Carol Keiss, who took part in the Tough Mudder challenge in 2014. As part of their training they also arranged a sponsored cycle at Edinburgh Airport. Through their dedication and support, they raised a fantastic £4,041.24, thank you. Thank you also to the management and staff from Edinburgh Airport for supporting the team.

Charity Fundraising Disco

Arranged by the volunteers from the SBCC a fundraising event was arranged to raise funds for the SBCC and Maggie's. One of the volunteers' sister is recovering from cancer and it was agreed by the SBCC trustees/ Committee that £500 of the proceeds from the joint fundraising venture would be donated to Maggie's.

Nicole Masterton Trust

Thank you to the 'Masterton' family for the very kind donation following the closure of your daughter's charity, originally set up in her name following a tragic accident.

APPENDIX 1

Summary of the main achievements and performance of the charity during the financial period ... continued

Skydive Challenge

Thank you to Suzanne Sinclair, a nurse at the Yorkhill Sick Kids Hospital in Glasgow for taking on the challenge. Unfortunately due to weather several attempts were cancelled. To date £906.04 has been received. Thank you to Suzanne and to everyone who pledged their support

Bank of Scotland Community Fund Trust

Thank you to everyone who took the time to 'vote' for the SBCC. The charity was shortlisted and we came 2nd, the donation of £2,000 is very much appreciated.

Spartan Race 2014

Amy McCabe and Claire Gardiner [SBCC volunteers] and a group of their friends took part in the Edinburgh Spartan Challenge Race to raise funds for the SBCC. It was agreed that the SBCC would cover the £1075 entry cost for the team. Thank you to everyone who gave their support.

A massive thank you to:

The **Clyde Cooperage and the Robertson Trust** for their continual support and for the very kind donation of £1200.

Pagan Osbourne for their continual support and for the very kind donation of £3,000.

Sylvia Aitken Charitable Fund for their kind donation of £1,000.

And

Historic Vehicle Club, Dunfermline For their continual support and kind donation of £650

We would also like to thank: Simon Walton, The Mason Lodge Balgonie, Andrews Platform, Good Companions, Helen Moffat, Tricia Aidie Shelley Walters, Joanne Fellows & the Employee Matched Funding Schemes for their support

Finally, we would like to thank everyone who has gave their time and for everyone who has kindly supported and donated to the fundraising events

Financial review

Brief statement of the charity's policy on reserves

Committee remuneration and expenses

Approved by the trustees, expenses of £672.40 was paid to SBCC trustees/ members during the year to enable them to attend the British Burns Association Conference, charity events, and fundraising events.

No other remuneration was paid to the trustees.

Reserves [to the nearest £]

Unrestricted funds - Closing balance of £63,043

Restricted funds - Closing balance of £0.00.

Unrestricted fund surplus/ (deficit) – (£8793)

Even though the income for 2013/2014 [£27,102] was once again less than the previous year by £17,470 for this small charity it is still exceptional. [Details of current and previous years income/ expenditure is available in Appendix 2 of this report]

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events.

The Summer Camp and Families weekend, as in previous years, are of major importance in the aims of the organisation.

The Trustees - Executive Committee and General Committee consider that the year end unrestricted funds of £63,043 will enable the organisation in 2014/ 2015 to:

- ❖ Hold the annual 'Summer 'Burned Children Camp'
- ❖ Organise a Families Therapeutic Weekend
- ❖ Organise a minimum of one Family Event for all ages
- ❖ Continue our involvement with:
 - ❖ The TMV campaign, to highlight the dangers of hot water
 - ❖ The Hair Straightener campaign, to highlight the dangers associated with the straighteners and
 - ❖ The Firework Safety Awareness campaign

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees & Volunteers are kept informed of the financial situation throughout the year.

The Trustees agree that each year we must aim to support the provision of the summer camp, a minimum of one family event and a families 'Therapeutic' weekend. The financial situation is monitored and expenditure is adapted accordingly to ensure that we have reserves to support the activities in the coming year.

**Donated facilities and services
(if any)**

Edinburgh Airport Limited

Thank you for providing the secure storage of the charities trailer at Edinburgh Airport and for their support during the Race the Runway and the Cycle Challenge, prior to the Tough Mudder fundraising event, held at the airport.

Venue for Committee Meetings and AGM

Thank you to Cowcaddens and Dunfermline Fire station for allowing the SBCC to hold our AGM/ Committee meetings at their station during 2013/ 2014.

Other optional information

Declaration

The trustee declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr Mark A Stevenson	
Position (e.g. Chair)	Chairperson	
Date	01.01.2015	

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2013		30	November	2014

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	12,171				12,171	23,572
Legacies					-	-
Grants		10,413			10,413	
Receipts from fundraising activities	12,607				12,607	20,974
Gross trading receipts					-	-
Income from investments other than land and buildings	32				32	26
Rents from land & buildings					-	-
Gross receipts from other charitable activities	2,291				2,291	-
					-	-
A1 Sub total	27,102	10,413	-	-	37,515	44,572
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	27,102	10,413	-	-	37,515	44,572
A3 Payments						
Expenses for fundraising activities	1,301				1,301	337
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	33,276	10,413			43,689	23,520
Grants and donations	650				650	300
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	35,227	10,413	-	-	45,640	24,157
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	667				667	1,333
Purchase of investments					-	-
A4 Sub total	667	-	-	-	667	1,333
Total payments	35,895	10,413	-	-	46,308	25,490
Net receipts / (payments)	(8,793)	-	-	-	(8,793)	19,082
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(8,793)	-	-	-	(8,793)	19,082

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	71,836				71,836	52,754
	Surplus / (deficit) shown on receipts and payments account	(8,793)	-			(8,793)	19,082
						-	-
						-	-
	Cash and bank balances at end of year	63,043	-	-	-	63,043	71,836
	(Agree balances with receipts and payments account(s))	- 0	-	-	-	- 0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Food Warmers for use at Families Weekend when self catering	Unrestricted	50	50	
	Disco Equipment	Unrestricted	617	580	
		Total	667	630	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-


	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	Mr M A Stevenson - Chairperson	01.01.2015

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The unrestricted funds deficit for this year is [£8793], the unrestricted income did fall in comparison to the previous year by £17,470 but the funds available to support the charities aims do remain positive. Both the Summer Camp and Families weekend, as in previous years, are of major importance in the aims of the organisation and the Trustees - Executive Committee and General Committee consider that the year end **unrestricted funds of £63,043** will enable the organisation in 2014/ 2015 to continue:

- ☐ Hold the annual 'Summer Camp'
- ☐ Organise a Families Therapeutic Weekend
- ☐ Organise a Family Event for all ages

Continue our involvement with:

- ☐ The TMV campaign, to highlight the dangers of hot water
- ☐ The Hair Straightener campaign, to highlight the dangers associated with the straighteners a
- ☐ The Firework Safety Awareness Campaign

Even though all the 'Restricted funds' for the Hair Straightener campaign received 2009/ 2010 have now been utilised, we continue to raise awareness of the dangers associated to Hair Straighteners as part of our safety awareness at Open Days, talks etc.

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events and are kept informed of the financial situation throughout the year. As a small charity we are unable to predict or guarantee the same level of income year to year, the treasurer does monitor the financial situation and all trustees and volunteers are kept informed of the financial situation throughout the year. Our current financial situation does remain positive and in consultation with the trustees, the children and the families we aim to cover all our objectives in 2015, with reserves in place for the coming year.

Restricted Funds During this reporting period the following was received:

£5,100 from DANS Fund for Burns, to cover the cost of arranging the Young Adult Burn Survivor weekend and £5,313 from Spifox to support the purchase of Point of Sale units to promote the sale of a childrens book, written and published by Mark Boyd. [\[For additional information please refer to Appendix 1 & Analysis of funds worksheets\]](#)

C2 Grants

	Individual / institution	Number of grants made	£
Donation made to 'Maggies' as part of the joint fundraising event	Institution	1	£500
Donation made to 1st for funding	Institution	1	£150
Total			£650

C3a Trustee remuneration

	x
--	---

Authority under which paid

C3b Trustee remuneration - details

	x
--	---

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
---	--

C4b Trustee expenses - details

	Number of trustees	£
Approved by the trustees, travelling expenses of £672 was paid to SBCC trustees during the year to enable them to attend the British Burns Association Conference, charity events, fundraising events.	4	672

Transaction amount (£) Balance outstanding at period end (£)

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction		

C6 Other information

--

Additional analysis (1)

Analysis of receipts and payments

1. Donations received

	£
Historic Vehicle Club	650.00
The Edrington Clyde Cooperidge	400.00
The Robertson Trust	800.00
Edinburgh Airport Community Trust: I-Volunteer Awards	1,500.00
The Andrews Platform Community Fund	200.00
The Sylvia Aitken Charitable Trust	1,000.00
The Nicole Masterton Trust	1,644.75
Pagan Osbourne	3,000.00
Bank of Scotland Community Trust	2,000.00
Direct Online Donations via Virgin Money Giving website*	628.54

*Gift Aid received from online donations [Included in the above] 170.00

Donations received under £200 348.14

Other:

Matched Funding Scheme	3,000.00
Bank account interest	32.44

Misc:

Reimbursement of costs to attend Jamboree National Camp	880.72
Reimbursement for Frenchay After Burns [FAB] Children's Club - to attend SBCC Summer Camp	1,360.00
Over payment of subscription to BBA – Reimbursement	50.00

To the nearest £

Total current period: £ 17,495

Total 2012/ 2013:	£23,598
Total 2011/ 2012:	£20,989
Total 2010/ 2011:	£19,950
Total 2009/ 2010:	£11,548
Total 2008/ 2009:	£ 24,548

2. Grants

Restricted Funds:

- **£5,100 received from DANS Fund for burns** to cover the expenses for the Young Adult Burns Association, arranged by the SBCC on behalf of the Burn Children Charities in the UK.
- **£5,313.00 received from Spifox** to purchase of the Point of Sale units to support the sale of the children's books in retail units.

To the nearest £

Total current period: £ 10,413.

Total 2012/ 2013	£	0.00
Total 2011/ 2012:	£	0.00
Total 2010/ 2011:	£	700.00 – Hot Water Awareness Campaign
Total 2009/ 2010:	£5,000.00	– Hair Straightener Safety Campaign
Total 2008/ 2009:	£	0.00

3. Gross receipts from fundraising activities – in aid of the SBCC

	£
Gift Aid received from online donations made against fundraising activities in 2012/ 2013	38.75
Race the Runway	2,313.27
SkyDive Challenge	906.04
Shelly Walters – Ben Nevis Challenge	124.19
Joanne Fellows – 10K	107.98
Tough Mudder Challenge <i>[includes donation from Matched Funding Scheme]</i>	4,041.24
Spartan Race <i>[taking in to account the entry fee costs covered by the SBCC the actual amount total is £1275.53]</i>	2,350.53
Simon Walton, in lieu of Birthday Presents	473.31
Joint Fundraising Disco <i>[from which £500 from proceeds was passed on to the 'Maggies' charity]</i>	1,252.04
 *Gift Aid <i>[amount already included against listed fundraising totals above]</i>	 580.57

To the nearest £

Total current period: £ 9,607

Total 2012/ 2013:	£20,974
Total 2011/ 2012:	£41,806
Total 2010/ 2011:	£16,716
Total 2009/ 2010:	£ 1,953
Total 2008/ 2009:	£ 2,578

Even though the income for 2013/ 2014 was once again down compared to previous years the amount this small charity has received is thanks to the dedication of the SBCC volunteers, a fantastic group of fundraisers, the work with the local authority Fire & Rescue Services & the generosity of businesses and the public .

Overall

To the nearest £

Overall 'Unrestricted' funds received current period: £ 27,102

Overall funds received 2012/ 2013: £44,572
Overall funds received 2011/ 2012: £62,795
Overall funds received 2010/ 2011: £36,666
Overall funds received 2009/ 2010: £13,501
Overall funds received 2008/2009: £27,126
Overall funds received 2007/ 2008: £28,992
Overall funds received 2006/ 2007: £62,814
Overall funds received 2005/ 2006: £10,744

To the nearest £

Overall 'Restricted' funds received current period: £5,413

Overall funds received 2012/ 2013: £0,000
Overall funds received 2011/ 2012: £0,000
Overall funds received 2010/ 2011: £ 700
Overall funds received 2009/ 2010: £5,000
Overall funds received 2008/ 2009: £0,000

4. Payments relating to charitable activities – Unrestricted Funds

	Current Period £	2012/ 2013 £	2011/ 2012 £	2010/ 2011 £	2009/ 2010 £
Event: Annual Summer Camp	11,591.23 [Refer to note 4]	8,482.73	12,368.09	6,267.84	13,965.03
Event: Summer Party	1,172.24	743.77	1,183.72	798.64	1,466.16
Event: National Jamboree Camp	880.72		1,470.74		790.63
Event: Family Day[s] Out	1,782.60	765.20			2,259.49
Event: Family 'Therapeutic' Weekend 2010					2,571.01
Event: Family 'Therapeutic' Weekend 2011				6,451.00	
Event: Family 'Therapeutic' Weekend 2012			6,576.73	2,162.51	
Event: Family 'Therapeutic' Weekend 2013 - April		821.60	2,000.00		
Event: Family 'Therapeutic' Weekend 2013 - December	2,310.13 [refer to note 5]	1,292.75			
Fundraising	£1,301.26 [refer to note 3]	366.80	6,660.03 [refer to note 2]	6,544.18 [refer to note 1]	167.20
Subscriptions/ membership fees	410.00	190.00	110.00	180.00	160.50
Promotional/ Education/ Advertising	349.00	1,394.00	1,015.35	936.03	95.00
Postage/ Stationery/ consumables	539.61	286.13	440.07	379.51	94.39
BT + Mobile telephone	483.16	419.03	447.24	570.87	704.24
Conference/ travel costs	672.40	676.00	677.51	173.40	1,277.60
Equipment	667.32	1,332.89	89.00	480.45	218.40
Storage costs	2,753.15	2,820.00	1,126.28	1,129.37	1,102.82
Charity insurance policy	865.18	860.15	851.86	635.97	611.50
PO Box costs	313.01	303.60	276.00	200.00	125.75
Website costs	3,573.50	2,266.26	107.99	114.69	105.74
Lease of IT Equipment	1,903.72	278.20			

4. Payments relating to charitable activities – Unrestricted Fundscontinued

	Current Period £	2012/ 2013 £	2011/ 2012 £	2010/ 2011 £	2009/ 2010 £
Charity vehicle & trailer – Associated Equipment	12.66	29.99			44.23
Charity vehicle & trailer - tax/ Insurance/ service/repairs	1,785.43	1,833.82	2,249.53	1079.84	
Misc	650.00	327.50	1,357.96	75.46	

To the nearest £

Total current period: £ 35,895

Total 2012/2013: £25,490
 Total 2011/ 2012: £39,008
 Total 2010/ 2011: £28,180
 Total 2009/ 2010: £27,140
 Total 2008/ 2009: £27,343
 Total 2007/ 2008: £30,791
 Total 2006/ 2007: £42,452
 Total 2005/ 2006: £19,233

Notes:

1. For 2010/ 2011 – In comparison to previous years the expenditure for 'Fundraising' did increase considerably, this was due to the production costs for the 2012 charity calendar - £5,038.
2. For 2011/ 2012 – Once again in comparison to previous years the expenditure for 'Fundraising' did increase considerably, this was due to the It's A Knockout fundraiser organisation costs - £5,477.
3. For 2013/ 2014 – In comparison to previous years the expenditure for 'Fundraising' did increase, primarily the cost to enter the Spartan Race - £1,075
4. For 2013/ 2014 – In comparison to previous year the cost for the Summer Camp did increase, this figure included the cost of the group from the Frenchay after Burns [FAB] club, Bristol who attended the SBCC camp - £1360 was reimbursed and is included in the Misc. income in Appendix 2. Additional analysis (1)
5. For 2013/ 2014 – The slight increase in costs for the Families Weekend was due to travel costs for the families who were unable to make their own way to the centre.

Additional information:

2013/ 2014 – Once again the unrestricted income did fall again in comparison to previous year by £17,470 but the funds available to support the charities aims do remain positive. The SBCC remains a small and cannot predict or guarantee income each year. The treasurer does monitor the financial situation and the trustees are kept informed, the volunteers do endeavor to organise and support as many activities as possible during the year. The overall unrestricted expenditure for 2013/ 2014 did decrease by £10,404, taking in to account the income of £27,102 for the period this did mean an overall deficit of £8,793 for the period. With a few exceptions the majority of the expenditure did remain average in comparison to previous years however the factors should be taken in to account:

- In 2014 the Summer Camp was once again held in Scotland. In comparison to 2013, the increased expenditure was needed to cover the cost of the additional activities and the increased numbers that attended the camp. £1,360 was reimbursed from the Frenchay After Burns [FAB] club in Bristol to cover the cost for a group of children from their club to attend.
- Two family events were arranged in 2014, the Summer Party and the trip to M&D's theme park. This increased the expenditure for the period. As for all events the cost of transport is expensive. Since the charity supports children throughout Scotland, on average two coaches have to be arranged for each event and on average the cost of the transport is on average £700 for each event.
- The cost of promotional materials was reduced during this period, as replenishment of stock was not needed. If funds are available the charity does hope to have the opportunity to update the pull up banners in 2015.
- The development of the charity website has now been completed. The site is maintained by one of the volunteers, to save on costs.
- It was discussed and agreed by the committee to lease a PC and laptop for use by the Treasurer, Secretary and Chairperson. Since the launch of the charity the trustees have used person equipment and the access to the internet is covered by the trustees, it was felt that the investment was needed to support the administration of the charities activities. The lease is due to expire in October 2016 and will be reviewed before any contract is renewed.
- The increase expenditure in support of Fundraising did increase, this was due to the cost of £1,075 to enter the Spartan Race Challenge.

2012/ 2013 – The income did fall in comparison to the previous year by £18, 223.16, but the funds that are available to support the charities aims do remain positive. The SBCC is a small charity and cannot predict or guarantee income each year. The trustees are kept informed of the financial situation and the volunteers do endeavor to organise as many activities as possible during the year. The overall expenditure for 2012/ 2013 was average in comparison to previous years.

- In 2013 the Summer Camp was held in Scotland, in comparison to 2012 the expenditure was lower, this was because additional activities in the location are limited we were unable to book the squad biking/ Pony trekking as planned. We were also unable to attend National camp in 2013.
- The charity vehicle costs were average in comparison to previous years.
- The majority of the promotional material costs in 2012 were for the posters and leaflets associated with the launch of the Firework Safety Awareness Campaign
- Equipment/ Assets costs did increase, we were able to fund the purchase of waterproof digital cameras for the children to use at camp and at the family events.
- Long overdue was the development of the charity website. After the initial outcome to have the site designed and set up by a company, the site is maintained by one of the volunteers.
- We held a Families Weekend in April of 2013 and have another planned for Early December 2013.
- The storage unit hire costs did increase, due to the volume of assets a larger unit had to be arranged.

2011/ 2012 – On average the expenditure increased by £11,049. The majority of expenditure remained on par with previous years; however the following factors should be taken into account:

- In 2012 the Summer Camp returned did return to a Scottish location, in comparison to 2011 the costs did increase by £6100. The following should be taken into account; transport costs in 2011 were covered by an Edinburgh Business. Additionally, at the Scottish location additional activity costs have to be taken into account, whereas at the National camp they receive funding/ sponsorship. The SBCC is a Scottish charity, but the trustees are considering attending the National Camp again in the future, as it is a great opportunity
- for the SBCC children to meet other children from throughout England & Wales. There is also the opportunity for children from other burn clubs to attend the SBCC camp in Scotland.
- The charity vehicle costs did increase to cover repair costs and replacement tyres.
- Misc expenditure– Included in this figure was the £650 donation made to the Children's Safety Education Foundation in lieu of a % funds from successful applications made by a CSEF employee on behalf of the SBCC.
- There was also a slight increase in the charity insurance policy; this was to take into account the cost to insure the trailer whilst in use/ transit and contents insurance at the storage facility.

4. Payments relating to charitable activities – Restricted Funds

	Current Period £	2012/ 2013 £	2011/ 2012 £	2010/ 2011 £	2009/ 2010 £
Postage/ Stationery/ consumables			74.85	284.66	
Design/ Production of Posters & Leaflets			134.50	3,344.43	
Conference/ Exhibition costs			1,861.56		
Organising of the Young Burn Adult Association Weekend Event	5,100				
Point of Sale units for children's book	5,313				

To the nearest £

Total current period: £5,413.00

Total 2012/ 2013: £ 0.00

Total 2011/ 2012: £ 0.00

Total 2010/ 2011: £2,071.00 - Hot Water Awareness Campaign

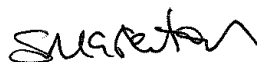
Total 2009/2010: £3,629.00 - Hair Straightener Safety Campaign

Accountants Report

I have prepared this Receipts & Payments account and balance sheet, without carrying out an audit, from the books records and other information supplied to me by the Scottish Burned Children's Club. I hereby confirm that these accounts are in accordance with the books, records and other information supplied and give a true and fair view of the affairs of the club at 30 November 2014.

Scottish Burned Children's Club**Statement of Balances as at 30 November 2014**

	Year to 30/11/2014 £	Period to 30/11/2013 £
General Fund/ Unrestricted Funds		
To the nearest £		
Opening Position	71,836	52,754
Surplus/ (Deficit) for period	(8,793)	19,082
Closing Position	63,043	71,836
Restricted Funds		
To the nearest £		
Opening Position	10,413	0,000
Surplus/ (Deficit) for period	0,000	0,000
Closing Position	0,000	0,000



Mrs Sandra Masterton
Legal Cashroom Services Scotland, Carnoustie
Date: 19.05.2015

Approved by the Trustees and signed on their behalf


I approve this Receipts & Payments account & Balance sheet and confirm that all books, records and information was made available for their preparation

Mr Mark Stevenson
Chairperson – Scottish Burned Children's Club
Date: 01.05.2015



OSCr

Office of the Scottish Charity Regulator

Report to the trustees/members of	Independent examiner's report on the accounts v2 Scottish Burned Children's Club						
Registered charity number	SC032376						
On the accounts of the charity for the period	Period start date Day Month Year				Period end date Day Month Year		
	01	December	2013	to	30	November	2014
Set out on pages	Appendix 2: Section A – Statement of Receipt & Payments Section B – Statement of Balances Section C – Notes to Accounts Additional Analysis Accountants Report [13 pages in total]						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
Signed:					Date:	19.05.2015	
Name:	S Masterton						
Relevant professional qualification(s) or body (if any):	SLA – Scottish Law Accountant						
Address:	Legal Cashroom Services Scotland, Carnoustie						