



Scottish Burned Children's Club

Registered Scottish Charity: SC032376

Receipts & Payments Annual Report

01 December 2016 to 30 November 2017

List of Contents

Appendix 1 – Trustees' Annual Report

Appendix 2 - Section A: Statement of receipts and payments

- Section B: Statement of balances

- Section C: Notes to the Accounts

- Additional analysis of receipts and payments (1)

Appendix 3 - Independent examiner's report on the accounts



Appendix 1

Scottish Burned Children's Club Trustees' Annual Report

01 December 2016 to 30 November 2017

Charity contact information



Mr Mark A Stevenson – Chair

Scottish Burned Children's Club

Scottish Charity Number: SC032376

PO Box 1950, Livingston

EH54 6YR

Tel: 01506 591999

Email: enquiries@theburnsclub.org.uk

Website: www.theburnsclub.org.uk

Twitter: #SBCC2001

Facebook: <https://www.facebook.com/SBCC2001>

Structure, governance and management

The Scottish Burned Children's Club [SBCC] was recognised as a registered Scottish charity and officially launched on the 30th November 2001. The SBCC is a charitable unincorporated association and the purpose and administration arrangements are set out in our constitution. [Available [here](#)].

The charity provides positive support to burn-injured children and help them realise that, although their body image has been altered, their hopes and dreams are just as achievable as any other child.

Charity Trustees

Our **Executive Committee** oversee our strategic direction and monitors how we deliver our objectives. The diverse members of the charity combine their experiences and expertise to achieve the charity's aim.

Extract from constitution

28. The maximum number of the Executive Committee shall be 4.

29. A person shall not be eligible for election/ appointment to the Executive Committee unless he/ she is a member of the association.

30. At each Annual General Meeting, the members may [subject to clause 28] elect any member to be a member of the Executive Committee.

31. The Executive Committee may at any time appoint any member to be a member of the Executive Committee [subject to clause 28].

32. At each Annual General Meeting, all of the members of the Executive Committee shall retire from office – but shall then be eligible for re-election.

Executive Committee

1. Mark Stevenson - Chairperson/ Child Protection Officer/ Data Protection Officer
2. Alan Masterton - Vice-Chairperson
3. Gail McClory - Secretary
4. Agnes Stevenson - Treasurer

Members

1. Amy McCabe - Family Liaison Officer
2. Claire Gardiner - Young Volunteer Liaison
3. Louise Irving
4. Nadia Bounhar
5. Ned Alexander

Summary of the main activities in relation to our objectives.

Our objectives, as recorded in our constitution are:

- a. To relieve the needs of children, living in Scotland, who have suffered physical and or mental injuries due to burns or scalds and whose families have suffered as result of burns or scalds, particularly but not exclusively by the provision of recreation and leisure activities. Particular attention will be given to those with major disfigurement, disability or poor social circumstances who have less opportunity to develop through normal childhood.
- b. The achievement of education of the public relating to fire safety, home safety and burn/ scald first aid at schools, youth groups and/ or local community events.

Summer Camp – Activity week, 17th – 21st July 2017

The Summer Camp is a main objective for the charity, open to children aged 8 to 18 years old. The primarily aim is to encourage every child, despite their level of disability or disfigurement, to try and rebuild confidence, in taking on the challenges that each activity faced them, thus increasing their levels of self-esteem, even if they do not fully complete a challenge.



2017's Summer Camp was attended by 16 burn survivor children with 8 (3 male and 5 female) chaperones and saw us venture to new pastures for our Camp and try a place on the border between the Lake District and North Yorkshire Dales. Bendrigg Trust. The Bendrigg Trust specialises in delivering high quality courses for disabled and disadvantaged people. As we have one full wheelchair user, we felt that Bendrigg was the ideal location for the child's full inclusion in the activities with the other children. The Camp aims to promote inclusion, encourage independence and build self-confidence through the safe provision of adventurous activities. We were made truly welcome from our first minute of arrival on the Monday to the moment we left on the Friday. The staff were highly competent and so friendly. To achieving in getting the whole group to descend into the caves

systems below ground in Northern Yorkshire to canoeing on Lake Windermere truly were magnificent milestones to us as a group

But this year we can honestly lay testament that it was the most amiable and team orientated week. We have never experienced a week without tears and homesickness, no, everyone who attended this year's just seemed to get on with enjoying themselves and sharing as much as they could with each other that made it a truly special summer camp. So well done to all those that attended and threw themselves into it.



Obviously, the biggest challenge was ensuring Jamie, our wheelchair user, was fully included in all activities which we know he was. The staff, volunteers and other children ensured Jamie was always at the forefront of their considerations making sure he enjoyed the activity and challenges faced by everyone. One of the other highlights was the successful transportation to and from Summer Camp that was sponsored by Arnold Clark and GTG Training (Ratho). This was the first time they had offered to transport the children using their own minibuses with appropriately qualified drivers. The partnership between the SBCC and Arnold Clark has developed through 2017 to the end that they have committed to supporting the travel of the children to Summer Camp in future years.

There were 8 boys and 8 girls, aged between 8-17yrs who attended the camp all had attended a Camp previously at Ardentinny in Scotland.

There were a range of activities that took place from Caving, canoeing, wall climb, abseiling, art workshops and the highly enjoyable talent show, where the children do a fantastic job of putting on their own talent show on the penultimate evening prior to leaving Camp. Each of the activities provide the children with a range of confidence building activities and enables them to show encouragement for each other that allows them to build self-esteem and confidence.

Family Events

Our primary objective each year is to arrange the Summer Camp, as well as a Family event and if funds are available host at least on Family weekend. Since the Summer Camp is only open to the 8 to 18 year olds, the Family events are important, as the events are not only an ideal opportunity for the children of all ages to meet up, but for the parents to meet others and share experiences, realising that they are not alone.

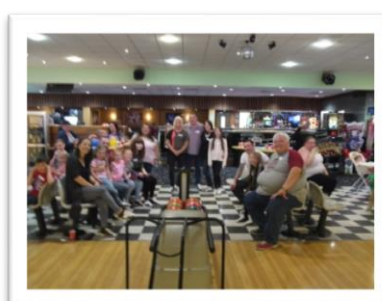
AGM & Family Party

A family party was held on 26th January 2017. This was the first time that a party had been arranged on the same day as our AGM and it proved a success. In the past the family unit at our AGM had been very low. Not only was it an opportunity for the families to get together but it was an opportunity to discuss future events and give the families an insight to the work of the volunteers and fundraisers.



Summer Party

A party for all family members was held at a Deer Park Golf & Country Club, Livingston.



The Summer Party was originally a precursor for the Summer Camp where children attending Camp for the first time could come along and meet Camp regulars. As the organisation has grown so has the Summer Party as it's not just for those attending Summer Camp. All families are invited along and we host a

Ten Pin Bowling competition and mix the families up so they can get to know one another and this can then lead to forming friendships through a common purpose in that someone on the family has experiences in being either a burn survivor or a carer for a burn survivor. Once the bowling is over we move through to a lunch and Party hosted by the volunteers.

Family Liaison

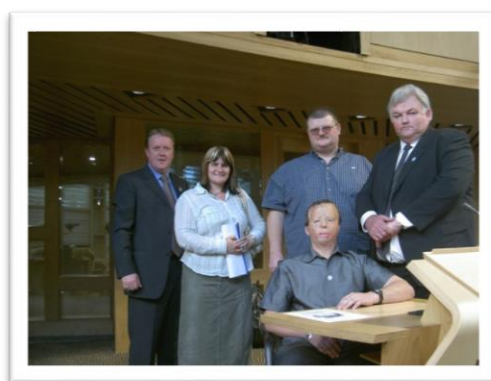
As a mother of a young burn survivor child, Amy McCabe took on this role in 2014. As a parent who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings.

Parents have commented on how beneficial the role has been. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relived some of the worry, stress and anxiety.

Amy is also the coordinator for the family forum site on Facebook; the forum it is only open to the parents. Due to families living all over Scotland, it has proved a useful social media site tool where the parents can keep in touch and ask each other questions.

Safety Promotion & Education: <http://theburnsclub.org.uk/campaigns/>

Thermostatic Mixing Valves (TMV's)



With the successful passage to legislation of PE786 – Dealing with Thermostatic Mixing Valves (TMV's), the Scottish Building Standards in Scotland changed on the 1st May 2006. All new build and refurbishment private and public properties must now be fitted with a type 2 (TMV2 scheme approved) thermostatic mixing valve to the bath hot-water outlet to prevent the incidence of scalding water.

Through Open Days and presentations we continue to promote the hazards of hot water and the importance of the legislation. We thank Horne Engineering for the continued technical support.

Hair Straightener Safety Campaign



A national poster & leaflet campaign has been successfully maintained annually since the award of a £5000 grant in 2009 from the Electrical Safety Council.

As part of the Child Accident Prevention Trust [CAPT] children safety weeks in June and November, the SBCC continues to provide literature on request to NHS Hospitals and childcare centres in England, Wales & Scotland.

Through Open Days and presentations we continue to raise awareness of the dangers associated with hair straighteners.

Fire Work Safety Awareness Campaign



During the RoSPA Seminar In 2013 the SBCC launched a new Firework Safety Awareness poster and leaflet campaign. This campaign was set up following a

request by the McCabe Family whose son Ben had suffered a serious firework injury in 2010.

Ben had said to his Mum that he wanted to raise awareness amongst other children the dangers associated with fireworks. The SBCC worked with Ben's Family and produced a series of leaflets and posters including a picture of Ben with his injuries showing, as the lead image, to display what happens when a child is accidentally struck by a rocket type firework at an organised display. This was a new project for the SBCC as we had never been asked to utilise a 'live' case study in any previous campaign.

Amy continues to work with the Scottish Police and Fire Service and in November during a visit to his school by local firefighters Ben gave a talk to his peers.

COBIS – Care of Burns in Scotland [<http://www.cobis.scot.nhs.uk/>]

Care of Burns in Scotland – COBIS: NHS Scotland Management of Clinical Network working group. Mark Stevenson, Alan Masterton and Amy McCabe have the opportunity to attend the steering group meetings and be the 'voice' for the children and the parents from the SBCC.

Young Adult Burn Associates (YABA) Weekend

We have continued to support a UK wide initiative of supporting and encouraging young adult burn survivors. Whilst not directly an objective of the SBCC we are a conduit for the young adults when they have become too old for our support that they feel a continuity by getting together with other young adults from other Burns Clubs from around the United Kingdom. The SBCC will continue to develop relationships with the young adults in the hope that they will go on and through encouragement, development and experiences of other burn survivors around the country to eventually return to the SBCC to help manage the organisation utilising their experiences as young adults.

Key note speaker

The chair, Mark Stevenson, throughout the year was guest speaker for organisations. This is an ideal opportunity for him to raise awareness of and promote the work of the charity.

Open Days

Throughout the year the charity continues to be actively involved with the Scottish Fire Service Stations at their Open Days. This gives the SBCC the opportunity to primarily promote safety in the home and promote the work of the charity.

Website

The charity website continues to play an important part in promoting the work of the charity (www.theburnsclub.org.uk). The charity website is maintained by one of the charity trustees – Agnes Stevenson.

Fundraising/ Donations

<http://theburnsclub.org.uk/about-us/fundraising-standards/>

Fundraising is the life blood of many Scottish charities and we need to raise funds from voluntary sources. We could not fulfil our charitable mission without the support of generous, thoughtful and committed donors. We value the support of donors and understand the need to balance our duties to beneficiaries, with our duties to donors.

That's why we make this commitment to you.

We will comply with the law as it applies to charities and fundraising and we commit that we will guarantee to adhere to best practice. We will monitor fundraisers, volunteers and third parties working with us to raise funds, ensuring that they also comply with this Code of Practice. We guarantee to operate in line with the values of the Code; to be Legal, Open, Honest and Respectful in all our fundraising.

To promote and underpin these values, we commit to the following standards:

- We will be clear about who we are and what we do
- We will give a clear explanation of how you can make a gift and change or stop a regular donation
- If you do not want to give or wish to cease giving, we will respect your decision
- We will respect your rights and privacy
- We have a procedure for dealing with people in vulnerable circumstances and it will be published on our website or will otherwise be available on request
- We will hold your data securely
- We will communicate with you in accordance with your selected preferences.

During 2016/ 2017 the charity received/ raised a total of £19,628.87 in unrestricted income.

A special mention to: [the list is not prioritised in any way]

Victoria Hospital, Fife

Thank you to the staff for organising the raffle and for choosing the SBCC, the donation of £532 is very much appreciated.

EE, Greenock

A massive thank you to the staff of EE in Greenock for choosing to support the SBCC in 2017.

Arnold Clark & GTG, Ratho Edinburgh

We would like to thank the staff for all their support and fundraising in 2017 and continued support in 2018. A special thank you for providing the transport to take the children and volunteers to and from summer camp.

Spartan Team

Thank you to the team who took part in the Edinburgh Spartan challenge, during this reporting period a further £473.50 was received.

Grace Lindsay

A massive thank you for taking on your sponsored swim, to date the charity has received £1,347.55, which is fantastic.

Finlay Family – 5K Glasgow colour run

Thank you for taking part and raising to date £1223.77.

Mark Cole – Marathon run

Father of Alison, one of our special children, thank you for taking part and raising £356.94 [to date]

Scottish Fire & Rescue trainee firefighters – Forth Bridge walk in full BA equipment.

Thank you for your continual support and for choosing once again to raise funds for the SBCC.

Criterion, St Andrews

Once again thank you to the staff supporting and the customers for buying the raffle tickets for the Christmas Hamper.

We would also like to thank the following for their support and donations:

The Historic Vehicle Club, James Lewis, Graham Buchanan, Whelan & Co Solicitors, CG Benevity, Bill McCracken & to all the family and friends who supported the individuals who kindly raised funds on behalf of the SBCC.

Restricted Funds

There were no restricted funds to be taken into account during this reporting period.

Overall, we would like to thank everyone who kindly supported and donated to the fundraising events.

Matched Funding

In this period the SBCC received £633.40, the SBCC thank the employers who kindly 'Match Funded' in recognition of their employees volunteering commitment.

Gift Aid

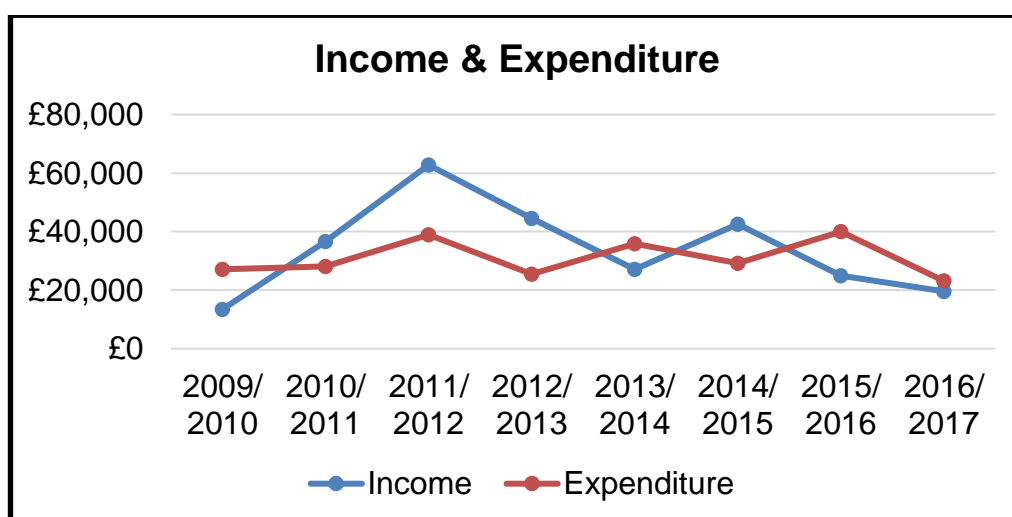
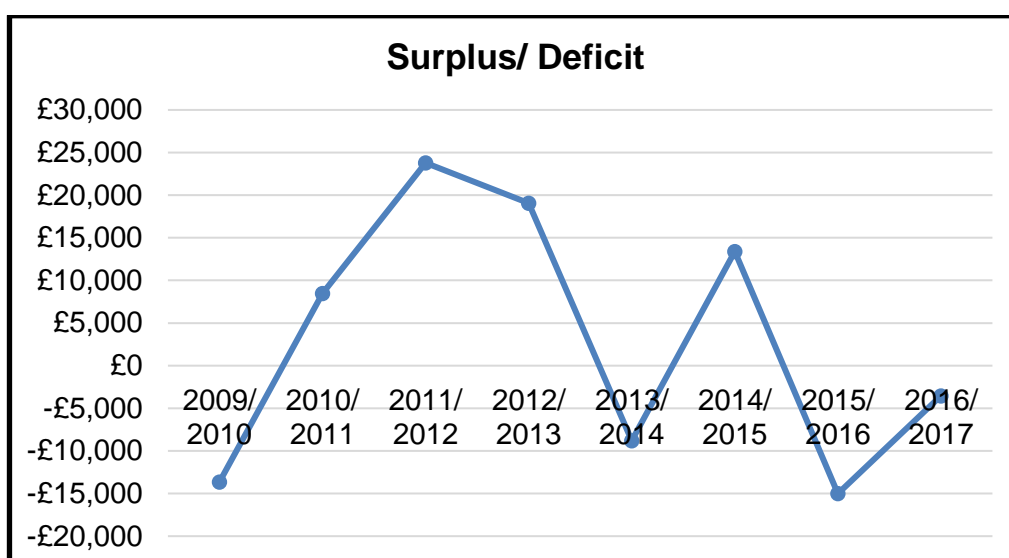
During this reporting period the SBCC received £680.83 in Gift Aid contributions. The SBCC wish to thank everyone who took the time to complete the Gift Aid declaration.

Restricted Funds

There were no restricted funds to be taken into account during this reporting period.

Overall, the SBCC would like to thank everyone who kindly supported and donated to the fundraising events.

Financial review



Statement of the charity's policy on reserves

Reserves [to the nearest £]

Unrestricted fund

01 December 2016: Opening Balance of £61,424

30 November 2017: Closing balance of £57,896

Unrestricted fund surplus/ [deficit] of [£3,529]

Restricted funds

30 November 2017: Closing balance of £0.00.

The income for 2016/ 2017 was £19,629, compared to 2015/ 2016, this was a decrease of £5,362. The Trustees & members thank everyone for their commitment and support, for this 'small' charity the income this period was very much appreciated. [Details of current and previous year's income/ expenditure is available in Appendix 1 of this report].

All Trustees and members know the importance and are dedicated to promoting the work of the charity and supporting fundraising events.

The Trustees, Executive Committee and Members consider that the unrestricted funds closing balance of £57,895.68 will enable the organisation in 2017/ 2018 to:

- Hold the annual 'Summer 'Burned Children Camp'
- Organise a Families Therapeutic Weekend
- Organise a minimum of one Family Event for all ages
- Continue our involvement with:
- The TMV campaign, to highlight the dangers of hot water
- The Hair Straightener campaign, to highlight the dangers associated with the straighteners and
- The Firework Safety Awareness campaign

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees & Volunteers are kept informed of the financial situation throughout the year.

The Trustees and members agree that each year we must aim to support the provision of the summer camp, a minimum of one family event and if possible a families 'Therapeutic' weekend. The financial situation is monitored and expenditure is adapted accordingly to ensure that we have reserves to support the activities in the coming year. The aim is to ensure that the reserve of a minimum of £35,000 at the end of each reporting period.

Donated facilities and services

Edinburgh Airport Limited

Thank you for providing the secure storage of the charities trailer at Edinburgh Airport.

Arnold Clark, Ratho, Edinburgh.

Thank you for organising and providing the transport to take the volunteers and children to the summer camp.

Declaration

Signed on behalf of the charity trustees:



Print name

Mark A Stevenson

Designation

Chair

Date

15 July 2018



Appendix 2

Section A: Statement of receipts and payments

Section B: Statement of balance

Section C: Notes to the Accounts

Additional analysis of receipts and payments (1)

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2016		30	November	2017

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	5,419				5,419	10,948
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	13,455				13,455	11,582
Gross trading receipts					-	-
Income from investments other than land and buildings	29				29	32
Rents from land & buildings					-	-
Gross receipts from other charitable activities	726				726	2,429
					-	-
A1 Sub total	19,629	-	-	-	19,629	24,991
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	19,629	-	-	-	19,629	24,991
A3 Payments						
Expenses for fundraising activities	298				298	550
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	22,860				22,860	38,948
Grants and donations	-				-	500
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
	-				-	-
A3 Sub total	23,158	-	-	-	23,158	39,998
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
A4 Sub total	-	-	-	-	-	-
Total payments	23,158	-	-	-	23,158	39,998
Net receipts / (payments)	(3,529)	-	-	-	(3,529)	(15,007)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(3,529)	-	-	-	(3,529)	(15,007)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	61,425				61,425	76,432
	Surplus / (deficit) shown on receipts and payments account	(3,529)	-			(3,529)	(15,007)
						-	-
						-	-
	Cash and bank balances at end of year	57,896	-	-	-	57,896	61,425
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-


	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	Mr M A Stevenson - Chairperson	15 July 2018

Section C Notes to the Accounts

C1 Nature and purpose of funds - *Additional information is available in Appendix 1 and Analysis of Funds Worksheets in Appendix 2*

In 2014/ 5 the funds surplus was £1389. In 2015/ 6 there was a deficit of [£15007], in this period a deficit of (£3,529) . The income in 2016/ 7 also decreased by £5,362 in comparison to the previous year, this was disappointing but as a 'small' charity the funds available to support the charities annual objectives does remain positive. The Summer Camp is of major importance and where ever possible the charity will support a Family weekend and additional family events which provide a support mechanism for all the family members. The Trustees, Executive Committee and Members consider that the year end **unrestricted funds of £57,895.68** will enable the organisation in 2017/ 2018 to continue to:

- ☐ Hold the annual 'Summer Camp'
- ☐ Organise a minimum of one Family Day out
- ☐ If funds are available and will have no impact on the charities main objective, the Summer Camp, look to organise a Family Weekend

The Charity will continue our involvement with:

- ☐ The TMV campaign, to highlight the dangers of hot water
- ☐ The Hair Straightener campaign, to highlight the dangers associated with the straighteners and
- ☐ The Firework Safety Awareness Campaign

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events. There was a deficit of (£3,529, but as a small charity we are unable to predict or guarantee the same level of income year to year, the treasurer does monitor the financial situation and all trustees and volunteers are kept informed of the financial situation throughout the year. Our current financial situation does remain positive and in consultation with the trustees, the children and the families we aim to cover all our objectives in 2017/ 8, with the view to continue to monitor the financial situation and take into account the need for reserves to be in place to support the Summer Camp for the 'burn survivor' children as an absolute minimum objective in the coming year. A detailed breakdown of income and expenditure is contained in Appendix 2 - Additional Analysis of this report.

Restricted Funds: There were no Restricted funds to be accounted for during this reporting period.

	Individual / institution	Number of grants made	£
C2 Grants			
		Total	x
C3a Trustee remuneration			x
	Authority under which paid		£
C3b Trustee remuneration - details			x
C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)		
	Number of trustees		£
C4b Trustee expenses - details	Since the charity no longer has an official charity vehicle, it was agreed that the vehicle tax would be paid to the chair in lieu of any mileage expense for charity business		1 210
	Transaction amount (£)		Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons	Nature of relationship	Nature of transaction	
			x
			x
C6 Other information			

Additional analysis (1)

Analysis of receipts and payments

1. Donations received *[The list is not prioritised in any way]*

	£
Whelan & Co Solicitors	367.98
H C Smith	163.00
Blackwood	500.00
Melanie & Rochelle – Family Wedding	200.00
SFRC – Flood Support	150.00
Fife Historic Vehicle Club	400.00
Book Sale Donation – Charitable Trust	1142.86
Melanie Morris	310.00
Lodge 164	120.00
Bill McCracken	200.00
Donations received from CG Benevity	120.00
Donation – under £100	56.09
Donations received from EasyFundraising online shopping website	82.14
Direct online donations via Virgin Money Giving site	908.37
Other:	
Gift Aid received from online donations	65.00
Matched Funding Scheme	633.40
Bank account interest	28.98
Misc	726.50

To the nearest £

Overall total for current period 2016/ 2017: £6,174

Total 2015/ 2016	£13,409
Total 2014/ 2015:	£32,288
Total 2013/ 2014:	£17,495
Total 2012/ 2013:	£23,598
Total 2011/ 2012:	£20,989
Total 2010/ 2011:	£19,950
Total 2009/ 2010:	£11,548

2. Grants

Restricted Funds:

- There was no restricted funds for this reporting period.

To the nearest £

Total current period 2016/ 2017: £0

Total 2015/ 2016: £ 0

Total 2014/ 2015: £ 2,216 – Child Educational projects – Child Safety Media

Total 2013/ 2014: £10,413 – Young Adult Burn Survivor & Point of Sale units

Total 2012/ 2013: £ 0

Total 2011/ 2012: £ 0

Total 2010/ 2011: £ 700 – Hot Water Awareness Campaign

Total 2009/ 2010: £ 5,000 – Hair Straightener Safety Campaign

3. Gross receipts from fundraising activities – in aid of the SBCC

[The list is not prioritised in any way]

	£
Royal Victoria Hospital Ward - Bake Sale	532.00
Criterion, St Andres – Christmas Raffle	195.03
SFRC Training College – Forth Road Bridge Walk	1230.52
Glasgow Club Reunion	1175.00
Rotary Club Glasgow – Dublin Annual Walk	2529.00
Dunfermline Open Day	520.00
Grace Lindsay – Sponsored Swim	1347.55
Mark Cole – Marathon	356.94
Sharon Harley – West Highland Way	248.87
Finlay Family – Glasgow 5k Colour Run	1223.77
Spartan Challenge	473.50
Graham Buchannan – Personal Challenge	152.14
James Lewis – Tough Mudder	55.82
EE Greenock – Charity of the Year	576.15
Arnold Clark & GTG, Newbridge/ Ratho, Edinburgh	2838.26
Gift Aid <i>[amount already included against listed fundraising totals above]</i>	615.83

Fundraising Activities: To the nearest £
Total current period 2016/ 2017: £ 13,455

Total 2015/ 2016: £11,582
Total 2014/ 2015: £10,283
Total 2013/ 2014: £ 9,607
Total 2012/ 2013: £20,974
Total 2011/ 2012: £41,806
Total 2010/ 2011: £16,716
Total 2009/ 2010: £ 1,953

Overall for this reporting period 01 Dec 2016 – 30 Nov 2017

To the nearest £
Overall 'Unrestricted' funds received current period: £19,629

Overall funds received 2015/ 2016: £24,991
Overall funds received 2014/ 2015: £42,571
Overall funds received 2013/ 2014: £27,102
Overall funds received 2012/ 2013: £44,572
Overall funds received 2011/ 2012: £62,795
Overall funds received 2010/ 2011: £36,666
Overall funds received 2009/ 2010: £13,501

To the nearest £
Overall 'Restricted' funds received current period: £0

Total 2015/ 2016: £ 0
Total 2014/ 2015: £ 2,216 – Child Educational projects – Child Safety Media
Total 2013/ 2014: £10,413 – Young Adult Burn Survivor & Point of Sale units
Total 2012/ 2013: £ 0
Total 2011/ 2012: £ 0
Total 2010/ 2011: £ 700 – Hot Water Awareness Campaign
Total 2009/ 2010: £ 5,000 – Hair Straightener Safety Campaign

4. Payments relating to charitable activities – Unrestricted Funds

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
Event: Annual Summer Camp	9,141.79	10,126.62	10,737.71	11,591.23 [Refer to note 2]	8,482.73
Event: Annual Summer Camp 2018 – Deposit	4,000.00				
Event: Summer Party	778.64	150.00 [see note 7]		1,172.24	743.77
Event: AGM followed by Family Party – Jan 2017	1,318.36				
Event: AGM followed by Family Party – Jan 2018	100.00				
Event: Family Day[s] Out – Pantomime Jan 2018	608.00	1,409.40	1,292.00	1,782.60	765.20
Event: National Jamboree Camp				880.72	
Event: Family 'Therapeutic' Weekend 2013 [April]					821.60
Event: Family 'Therapeutic' Weekend 2013 [December]				2,310.13 [refer to note 3]	1,292.75
Event: Family 'Therapeutic' Weekend 2014 [December]			2369.06 [refer to note 4]	1878.22	
Event: Family 'Therapeutic' Weekend 2015 [December]		3,130.41 [see note 8]	1,949.91		
Event: Family Activity Weekend May 2016		11,514.35 [see note 9]			
Fundraising Costs	298.13	549.72	2,393.14 [refer to note 5]	£1,301.26 [refer to note 1]	366.80
Subscriptions/ membership fees	195.00	141.00	179.00	410.00	190.00
Promotional/ Education/ Advertising	455.40	322.40	539.56	349.00	1,394.00
Postage/ Stationery/ consumables	593.74	646.54	507.57	539.61	286.13
BT + Mobile telephone	610.42	774.74	671.91	483.16	419.03
Conference/ travel costs	192.00	237.60	213.40	672.40	676.00
Equipment	0.00	0.00	0.00	667.32	1,332.89
Storage costs	2,745.50	2,896.35	2760.68	2,753.15	2,820.00
Charity insurance policy	899.57	877.48	848.38	865.18	860.15

4. Payments relating to charitable activities – Unrestricted Fundscontinued

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
PO Box costs	318.00	312.00	312.00	313.01	303.60
Website costs	131.99	131.99	131.99	3,573.50	2,266.26
Lease of IT Equipment	561.00	2,948.88	2,047.83	1,903.72	278.20
Charity vehicle & trailer – Associated Equipment	0.00	15.99	431.97	12.66	29.99
Charity vehicle & trailer - tax/ Insurance/ service/repairs	210.00	585.00	774.24	1,785.43	1,833.82
Young Adult Burn Survivor Weekend			1005.15 [refer to note 6]		
Misc	0.00	1,227.99	16.98	650.00	327.50

To the nearest £

Total current period 2016/ 2017: £ 23,158

Total 2015/ 2016: £39,998

Total 2014/ 2015: £29,182

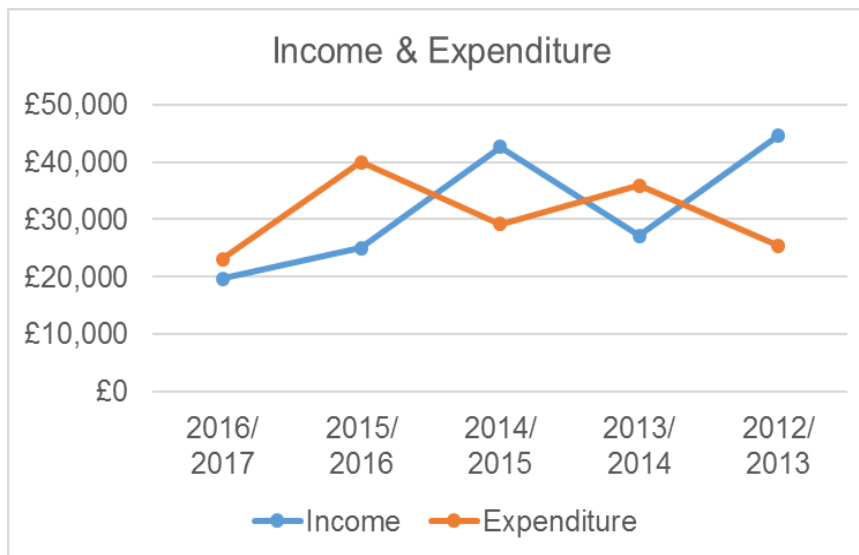
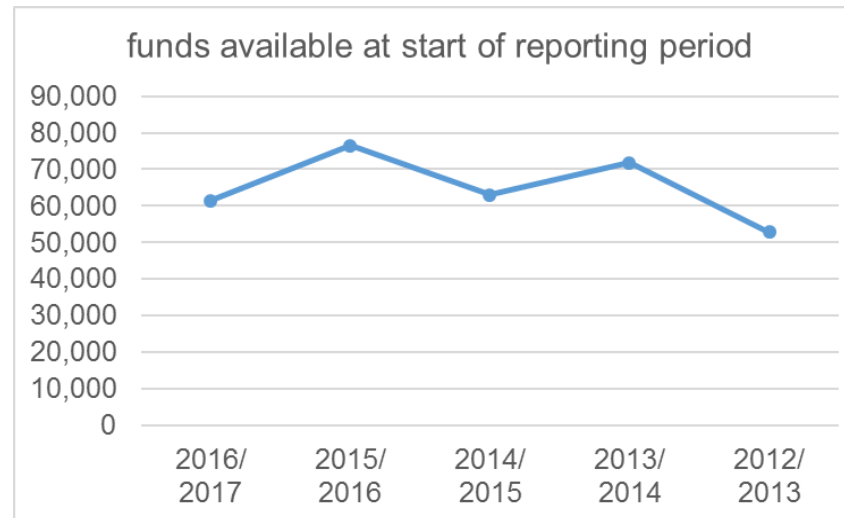
Total 2013/ 2014: £35,895

Total 2012/ 2013: £25,490

Notes:

1. For 2013/ 2014 – In comparison to previous years the expenditure for 'Fundraising' did increase, primarily the cost to enter the Spartan Race - £1,075
2. For 2013/ 2014 – In comparison to previous year the cost for the Summer Camp did increase, this figure included the cost of the group from the Frenchay after Burns [FAB] club, Bristol who attended the SBCC camp - £1360 was reimbursed
3. For 2013/ 2014 – The slight increase in costs for the Families Weekend was due to travel costs for the families who were unable to make their own way to the centre.
4. For 2014/ 2015 – Increase due to having arranged a visit to Edinburgh and a pantomime and subsequent transport costs
5. For 2014/ 2015 - £1500 of the amount was reimbursed – deposit for venue – Fundraising ball cancelled
6. For 2014/ 2015 – The cost for the Young Adult Volunteers to attend the weekend in England, was reimbursed by DANS fund.
7. For 2015/ 2016 – Unfortunately the Summer Party had to be cancelled due to too few numbers wishing to attend, the deposit for the venue hire and magician were refundable.
8. For 2015/ 2016 – The volunteers decided once again to cover the catering, which does keep the cost to attend down. Increased costs to cover increased numbers attending, additional activities and increased travel costs.
9. In 2016, the decision was made to arrange a Families Activity weekend at the Centre in Ardentinny. This would allow more families to attend. The weekend did prove a massive success but in comparison to the cost of the Family weekend at Blythe Bridge the cost dramatically increased. Future events will be dependent on the funds available.

Overview:



Additional Information

2016/ 2017 – In comparison with the 2015/ 2016 period the income once again decreased by £5,362 and the charity experienced a deficit for this period of [£3,529]. Due to the uncertainty of income the expenditure was monitored and in comparison to 2015/ 2016 the expenditure did decrease by £16,841.

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees are kept informed of the financial situation throughout the year. It was agreed that the aim is to look to have a minimum reserves of £35,000 at the end of the reporting period to allow the charity to achieve our objectives in the coming year.

Even though the income for 2016/ 2017 was once again down compared to previous years the amount this small charity has received is thanks to the dedication of the SBCC volunteers, a fantastic group of supporters/ fundraisers, the work with the local authority Fire & Rescue Services & the generosity of businesses and the public.

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events.

The Trustees are aware that the aim of the charity is to support the provision of the Summer Camp, a minimum of one family event and where possible a Families Weekend.

Overall, the expenditure was average in comparison to other years. Throughout the term the Trustees review the financial situation, in 2016/ 2017 a Families weekend was discussed but due to the uncertainty of the income to be received and to ensure reserves for the coming year it was discussed and agreed that unfortunately the potential cost in excess of £10,000 would not be available to support a Families weekend in 2016/ 2017. The families weekend was discussed at the AGM in January 2018, the aim is to arrange and hold an event in December 2018.

A Summer Party was held in July and a trip to East Links Activity Centre was planned but a decision was made to cancel, as there was insufficient level of interest for the overall expenditure per head to be cost effective. The aim was to arrange a trip to a Pantomime in December 2017, but due to availability the earliest availability was January 2018.

The Summer Camp in 2017 moved from Ardentinn, Dunoon to the Benrigg Trust centre in Kenmore. The facilities proved exceptional and thoroughly enjoyed by the children. Plus all the facilities supported one of the children who is wheelchair bound, which was vitally important in ensuring that the child could take part in the activities with the other children. The overall cost did decrease slightly, but this was due to the support from Arnold Clark who kindly provided the transport and a driver to and from the venue, this saved on average £2,000. The expenditure for this period does include the deposit of £4,000 for the Summer Camp in 2018.

2015/6 – As a 'relatively small' charity, the SBCC cannot predict or guarantee income each year. The treasurer does monitor the financial situation and the trustees are kept informed, the volunteers do endeavor to organise and support as many activities as possible during the year. The overall unrestricted expenditure for 2015/ 2016 unfortunately did decrease by £17,580, taking in to account the unrestricted income of £24,991 for this period this did mean an overall deficit of [£15,134]. However, with a few exceptions the majority of the expenditure did remain average in comparison to previous years, the following factors should be taken in to account:

- The mobile phone expenditure did increase, but this continues to be an important resource. As a mother of a young burn survivor child, who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings. Parents have commented on how beneficial the role has been. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relived some of the worry, stress and anxiety.
- Unfortunately two arranged family events was cancelled due to too few numbers wishing to attend. As for all events the cost of transport is expensive. Since the charity supports children throughout Scotland, on average two coaches have to be arranged for each event, on average the cost of the transport is £700 for each event.
- The decision was made to cancel the Family weekend in December and hold our first Family Activity weekend in May. However, the cost of the weekend was £11,514 this did increase the expenditure for 2015/ 2016. But by holding the weekend at Ardentinn, same location/ centre of the summer camp it was an opportunity for more families to attend, be able to take part in activities and also see where the children attend in the summer. It was also an opportunity to introduce the venue to the children not eligible or camp yet. The deposit for the December Families weekend was reimbursed [£2,000].
- As mentioned in 2014/ 2015, the development of the charity website has now been completed. The site is maintained by one of the volunteers, to save on costs. This is recognised as a necessary resource for informing the public, businesses and potential fundraisers and grant funders of the work of the charity and a means of keeping the family members informed of planned activities.
- Due to the age of the charity vehicle it was decided that it was not financially viable to cover the costs of repair, which would have outweighed the actual value of the vehicle. The chairperson offered to use his personal vehicle to cover charity events and since able to tow the trailer, essential for taking equipment to summer camp, this has proven to be cost saving. It is estimated that this will reduce the charities expenditure by on average £1,000 per year.

2013/ 2014 – Once again the unrestricted income did fall again in comparison to previous year by £17,470 but the funds available to support the charities aims do remain positive. The SBCC remains a small and cannot predict or guarantee income each year. The treasurer does monitor the financial situation and the trustees are kept informed, the volunteers do endeavor to organise and support as many activities as possible during the year. The overall unrestricted expenditure for 2013/ 2014 did decrease by £10,404, taking in to account the income of £27,102 for the period this did mean an overall deficit of £8793 for the period. With a few exceptions the majority of the expenditure did remain average in comparison to previous years however the factors should be taken in to account:

- In 2014 the Summer Camp was once again held in Scotland. In comparison to 2013, the increased expenditure was needed to cover the cost of the additional activities and the increased numbers that attended the camp. £1360 was reimbursed from the Frenchay After Burns [FAB] club in Bristol to cover the cost for a group of children from their club to attend.
- Two family events were arranged in 2014, the Summer Party and the trip to M&D's theme park. This increased the expenditure for the period. As for all events the cost of transport is expensive. Since the charity supports children throughout Scotland, on average two coaches have to be arranged for each event and on average the cost of the transport is on average £700 for each event.
- The cost of promotional materials was reduced during this period, as replenishment of stock was not needed. If funds are available the charity does hope to have the opportunity to update the pull up banners in 2015.
- The development of the charity website has now been completed. The site is maintained by one of the volunteers, to save on costs.
- It was discussed and agreed by the committee to lease a PC and laptop for use by the Treasurer, Secretary and Chairperson. Since the launch of the charity the trustees have used person equipment and the access to the internet is covered by the trustees, it was felt that the investment was needed to support the administration of the charities activities. The lease is due to expire in October 2016 and will be reviewed before any contract is renewed.
- The increase expenditure in support of Fundraising did increase, this was due to the cost of £1,075 to enter the Spartan Race Challenge.

2012/ 2013 – The income did fall in comparison to the previous year by £18, 223.16, but the funds that are available to support the charities aims do remain positive. The SBCC is a small charity and cannot predict or guarantee income each year. The trustees are kept informed of the financial situation and the volunteers do endeavor to organise as many activities as possible during the year. The overall expenditure for 2012/ 2013 was average in comparison to previous years.

- In 2013 the Summer Camp was held in Scotland, in comparison to 2012 the expenditure was lower, this was because additional activities in the location are limited we were unable to book the squad biking/ Pony trekking as planned. We were also unable to attend National camp in 2013.
- The charity vehicle costs were average in comparison to previous years.
- The majority of the promotional material costs in 2012 were for the posters and leaflets associated with the launch of the Firework Safety Awareness Campaign
- Equipment/ Assets costs did increase, we were able to fund the purchase of waterproof digital cameras for the children to use at camp and at the family events.
- Long overdue was the development of the charity website. After the initial outcome to have the site designed and set up by a company, the site is maintained by one of the volunteers.
- We held a Families Weekend in April of 2013 and have another planned for Early December 2013.
- The storage unit hire costs did increase, due to the volume of assets a larger unit had to be arranged.

4. Payments relating to charitable activities – Restricted Funds

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
Organising of the Young Burn Adult Association Weekend Event				5,100	
Point of Sale units for children's book				5,313	
Child Educational Projects			2,216		

To the nearest £

Total current period: £0.00

Total 2015/ 2016: £ 0.00

Total 2014/ 2015: £ 2,216.00 – Child Educational Project- Child Safety Media

Total 2013/ 2015: £10,413.00 – Young Adult Burn Survivor Weekend/ Point of sale units

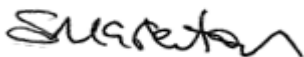
Total 2012/ 2013: £ 0.00

Accountants Report

I have prepared this Receipts & Payments account and balance sheet, without carrying out an audit, from the books records and other information supplied to me by the Scottish Burned Children's Club. I hereby confirm that these accounts are in accordance with the books, records and other information supplied and give a true and fair view of the affairs of the club at 30 November 2017.

Scottish Burned Children's Club Statement of Balances as at 30 November 2017


	Year to 30/11/2017 £	Year to 30/11/2016 £
General Fund/ Unrestricted Funds		
To the nearest £		
Opening Position	61,425	76,432
Surplus/ [Deficit] for period	[3,529]	[15,007]
Closing Position	57,896	61,425
Restricted Funds		
To the nearest £		
Opening Position	0,000	0,000
Received	0,000	0,000
Surplus/ (Deficit) for period	0,000	0,000
Closing Position	0,000	0,000



Mrs Sandra Masterton
Legal Cashroom Services Scotland, Monifieth
Date: 27 July 2018

Approved by the Trustees and signed on their behalf

I approve this Receipts & Payments account & Balance sheet and confirm that all books, records and information was made available for their preparation



Mr Mark Stevenson
Chairperson – Scottish Burned Children's Club

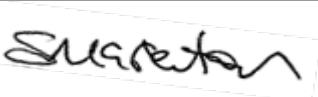
Date: 27 July 2018



Appendix 3

Independent examiner's report on the accounts

oscr

<p>Report to the trustees/members of</p> <p>Registered charity number</p> <p>On the accounts of the charity for the period</p> <p>Set out on pages</p>	<p>Independent examiner's report on the accounts v2</p> <p>Scottish Burned Children's Club</p> <p>SC032376</p>						
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2016	to	30	November	2017
	<p>Appendix 2:</p> <p>Section A – Statement of Receipt & Payments</p> <p>Section B – Statement of Balances</p> <p>Section C – Notes to Accounts</p> <p>Additional Analysis</p> <p>Accountants Report</p> <p>[16 pages in total]</p>						
<p>Respective responsibilities of trustees and examiner</p>	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
<p>Basis of independent examiner's statement</p>	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
<p>Independent examiner's statement</p>	<p>In the course of my examination, no matter has come to my attention</p>						
<p>Signed:</p>					<p>Date:</p>	<p>15 August 2018</p>	
<p>Name:</p>	<p>S Masterton</p>						
<p>Relevant professional qualification(s) or body (if any):</p>	<p>SLA – Scottish Law Accountant</p>						
<p>Address:</p>	<p>Legal Cashroom Services Scotland, Monifieth</p>						



Scottish Burned Children's Club

Registered Scottish Charity: SC032376

Receipts & Payments Annual Report

01 December 2016 to 30 November 2017

List of Contents

Appendix 1 – Trustees' Annual Report

Appendix 2 - Section A: Statement of receipts and payments

- Section B: Statement of balances

- Section C: Notes to the Accounts

- Additional analysis of receipts and payments (1)

Appendix 3 - Independent examiner's report on the accounts



Appendix 1

Scottish Burned Children's Club Trustees' Annual Report

01 December 2016 to 30 November 2017

Charity contact information



Mr Mark A Stevenson – Chair

Scottish Burned Children's Club

Scottish Charity Number: SC032376

PO Box 1950, Livingston

EH54 6YR

Tel: 01506 591999

Email: enquiries@theburnsclub.org.uk

Website: www.theburnsclub.org.uk

Twitter: #SBCC2001

Facebook: <https://www.facebook.com/SBCC2001>

Structure, governance and management

The Scottish Burned Children's Club [SBCC] was recognised as a registered Scottish charity and officially launched on the 30th November 2001. The SBCC is a charitable unincorporated association and the purpose and administration arrangements are set out in our constitution. [Available [here](#)].

The charity provides positive support to burn-injured children and help them realise that, although their body image has been altered, their hopes and dreams are just as achievable as any other child.

Charity Trustees

Our **Executive Committee** oversee our strategic direction and monitors how we deliver our objectives. The diverse members of the charity combine their experiences and expertise to achieve the charity's aim.

Extract from constitution

28. The maximum number of the Executive Committee shall be 4.

29. A person shall not be eligible for election/ appointment to the Executive Committee unless he/ she is a member of the association.

30. At each Annual General Meeting, the members may [subject to clause 28] elect any member to be a member of the Executive Committee.

31. The Executive Committee may at any time appoint any member to be a member of the Executive Committee [subject to clause 28].

32. At each Annual General Meeting, all of the members of the Executive Committee shall retire from office – but shall then be eligible for re-election.

Executive Committee

1. Mark Stevenson - Chairperson/ Child Protection Officer/ Data Protection Officer
2. Alan Masterton - Vice-Chairperson
3. Gail McClory - Secretary
4. Agnes Stevenson - Treasurer

Members

1. Amy McCabe - Family Liaison Officer
2. Claire Gardiner - Young Volunteer Liaison
3. Louise Irving
4. Nadia Bounhar
5. Ned Alexander

Summary of the main activities in relation to our objectives.

Our objectives, as recorded in our constitution are:

- a. To relieve the needs of children, living in Scotland, who have suffered physical and or mental injuries due to burns or scalds and whose families have suffered as result of burns or scalds, particularly but not exclusively by the provision of recreation and leisure activities. Particular attention will be given to those with major disfigurement, disability or poor social circumstances who have less opportunity to develop through normal childhood.
- b. The achievement of education of the public relating to fire safety, home safety and burn/ scald first aid at schools, youth groups and/ or local community events.

Summer Camp – Activity week, 17th – 21st July 2017

The Summer Camp is a main objective for the charity, open to children aged 8 to 18 years old. The primarily aim is to encourage every child, despite their level of disability or disfigurement, to try and rebuild confidence, in taking on the challenges that each activity faced them, thus increasing their levels of self-esteem, even if they do not fully complete a challenge.



2017's Summer Camp was attended by 16 burn survivor children with 8 (3 male and 5 female) chaperones and saw us venture to new pastures for our Camp and try a place on the border between the Lake District and North Yorkshire Dales. Bendrigg Trust. The Bendrigg Trust specialises in delivering high quality courses for disabled and disadvantaged people. As we have one full wheelchair user, we felt that Bendrigg was the ideal location for the child's full inclusion in the activities with the other children. The Camp aims to promote inclusion, encourage independence and build self-confidence through the safe provision of adventurous activities. We were made truly welcome from our first minute of arrival on the Monday to the moment we left on the Friday. The staff were highly competent and so friendly. To achieving in getting the whole group to descend into the caves

systems below ground in Northern Yorkshire to canoeing on Lake Windermere truly were magnificent milestones to us as a group

But this year we can honestly lay testament that it was the most amiable and team orientated week. We have never experienced a week without tears and homesickness, no, everyone who attended this year's just seemed to get on with enjoying themselves and sharing as much as they could with each other that made it a truly special summer camp. So well done to all those that attended and threw themselves into it.



Obviously, the biggest challenge was ensuring Jamie, our wheelchair user, was fully included in all activities which we know he was. The staff, volunteers and other children ensured Jamie was always at the forefront of their considerations making sure he enjoyed the activity and challenges faced by everyone. One of the other highlights was the successful transportation to and from Summer Camp that was sponsored by Arnold Clark and GTG Training (Ratho). This was the first time they had offered to transport the children using their own minibuses with appropriately qualified drivers. The partnership between the SBCC and Arnold Clark has developed through 2017 to the end that they have committed to supporting the travel of the children to Summer Camp in future years.

There were 8 boys and 8 girls, aged between 8-17yrs who attended the camp all had attended a Camp previously at Ardentinny in Scotland.

There were a range of activities that took place from Caving, canoeing, wall climb, abseiling, art workshops and the highly enjoyable talent show, where the children do a fantastic job of putting on their own talent show on the penultimate evening prior to leaving Camp. Each of the activities provide the children with a range of confidence building activities and enables them to show encouragement for each other that allows them to build self-esteem and confidence.

Family Events

Our primary objective each year is to arrange the Summer Camp, as well as a Family event and if funds are available host at least on Family weekend. Since the Summer Camp is only open to the 8 to 18 year olds, the Family events are important, as the events are not only an ideal opportunity for the children of all ages to meet up, but for the parents to meet others and share experiences, realising that they are not alone.

AGM & Family Party

A family party was held on 26th January 2017. This was the first time that a party had been arranged on the same day as our AGM and it proved a success. In the past the family unit at our AGM had been very low. Not only was it an opportunity for the families to get together but it was an opportunity to discuss future events and give the families an insight to the work of the volunteers and fundraisers.



Summer Party

A party for all family members was held at a Deer Park Golf & Country Club, Livingston.



The Summer Party was originally a precursor for the Summer Camp where children attending Camp for the first time could come along and meet Camp regulars. As the organisation has grown so has the Summer Party as it's not just for those attending Summer Camp. All families are invited along and we host a

Ten Pin Bowling competition and mix the families up so they can get to know one another and this can then lead to forming friendships through a common purpose in that someone on the family has experiences in being either a burn survivor or a carer for a burn survivor. Once the bowling is over we move through to a lunch and Party hosted by the volunteers.

Family Liaison

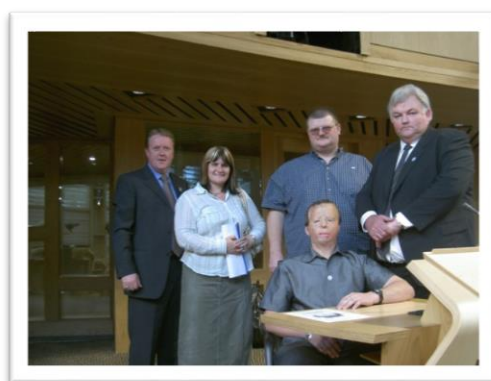
As a mother of a young burn survivor child, Amy McCabe took on this role in 2014. As a parent who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings.

Parents have commented on how beneficial the role has been. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relieved some of the worry, stress and anxiety.

Amy is also the coordinator for the family forum site on Facebook; the forum it is only open to the parents. Due to families living all over Scotland, it has proved a useful social media site tool where the parents can keep in touch and ask each other questions.

Safety Promotion & Education: <http://theburnsclub.org.uk/campaigns/>

Thermostatic Mixing Valves (TMV's)



With the successful passage to legislation of PE786 – Dealing with Thermostatic Mixing Valves (TMV's), the Scottish Building Standards in Scotland changed on the 1st May 2006. All new build and refurbishment private and public properties must now be fitted with a type 2 (TMV2 scheme approved) thermostatic mixing valve to the bath hot-water outlet to prevent the incidence of scalding water.

Through Open Days and presentations we continue to promote the hazards of hot water and the importance of the legislation. We thank Horne Engineering for the continued technical support.

Hair Straightener Safety Campaign

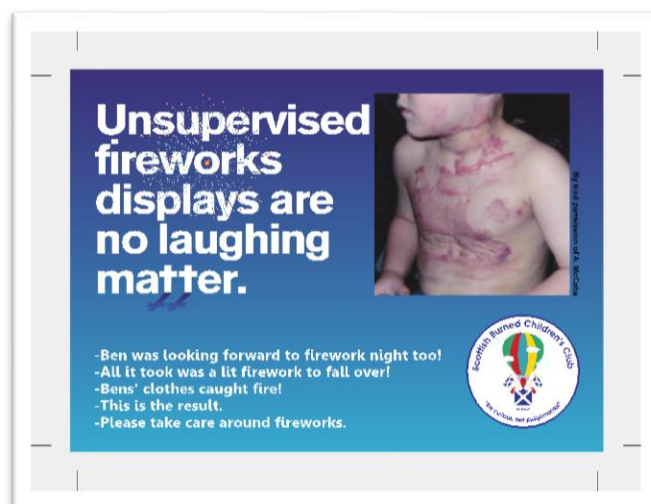


A national poster & leaflet campaign has been successfully maintained annually since the award of a £5000 grant in 2009 from the Electrical Safety Council.

As part of the Child Accident Prevention Trust [CAPT] children safety weeks in June and November, the SBCC continues to provide literature on request to NHS Hospitals and childcare centres in England, Wales & Scotland.

Through Open Days and presentations we continue to raise awareness of the dangers associated with hair straighteners.

Fire Work Safety Awareness Campaign



During the RoSPA Seminar In 2013 the SBCC launched a new Firework Safety Awareness poster and leaflet campaign. This campaign was set up following a

request by the McCabe Family whose son Ben had suffered a serious firework injury in 2010.

Ben had said to his Mum that he wanted to raise awareness amongst other children the dangers associated with fireworks. The SBCC worked with Ben's Family and produced a series of leaflets and posters including a picture of Ben with his injuries showing, as the lead image, to display what happens when a child is accidentally struck by a rocket type firework at an organised display. This was a new project for the SBCC as we had never been asked to utilise a 'live' case study in any previous campaign.

Amy continues to work with the Scottish Police and Fire Service and in November during a visit to his school by local firefighters Ben gave a talk to his peers.

COBIS – Care of Burns in Scotland [<http://www.cobis.scot.nhs.uk/>]

Care of Burns in Scotland – COBIS: NHS Scotland Management of Clinical Network working group. Mark Stevenson, Alan Masterton and Amy McCabe have the opportunity to attend the steering group meetings and be the 'voice' for the children and the parents from the SBCC.

Young Adult Burn Associates (YABA) Weekend

We have continued to support a UK wide initiative of supporting and encouraging young adult burn survivors. Whilst not directly an objective of the SBCC we are a conduit for the young adults when they have become too old for our support that they feel a continuity by getting together with other young adults from other Burns Clubs from around the United Kingdom. The SBCC will continue to develop relationships with the young adults in the hope that they will go on and through encouragement, development and experiences of other burn survivors around the country to eventually return to the SBCC to help manage the organisation utilising their experiences as young adults.

Key note speaker

The chair, Mark Stevenson, throughout the year was guest speaker for organisations. This is an ideal opportunity for him to raise awareness of and promote the work of the charity.

Open Days

Throughout the year the charity continues to be actively involved with the Scottish Fire Service Stations at their Open Days. This gives the SBCC the opportunity to primarily promote safety in the home and promote the work of the charity.

Website

The charity website continues to play an important part in promoting the work of the charity (www.theburnsclub.org.uk). The charity website is maintained by one of the charity trustees – Agnes Stevenson.

Fundraising/ Donations

<http://theburnsclub.org.uk/about-us/fundraising-standards/>

Fundraising is the life blood of many Scottish charities and we need to raise funds from voluntary sources. We could not fulfil our charitable mission without the support of generous, thoughtful and committed donors. We value the support of donors and understand the need to balance our duties to beneficiaries, with our duties to donors.

That's why we make this commitment to you.

We will comply with the law as it applies to charities and fundraising and we commit that we will guarantee to adhere to best practice. We will monitor fundraisers, volunteers and third parties working with us to raise funds, ensuring that they also comply with this Code of Practice. We guarantee to operate in line with the values of the Code; to be Legal, Open, Honest and Respectful in all our fundraising.

To promote and underpin these values, we commit to the following standards:

- We will be clear about who we are and what we do
- We will give a clear explanation of how you can make a gift and change or stop a regular donation
- If you do not want to give or wish to cease giving, we will respect your decision
- We will respect your rights and privacy
- We have a procedure for dealing with people in vulnerable circumstances and it will be published on our website or will otherwise be available on request
- We will hold your data securely
- We will communicate with you in accordance with your selected preferences.

During 2016/ 2017 the charity received/ raised a total of £19,628.87 in unrestricted income.

A special mention to: [the list is not prioritised in any way]

Victoria Hospital, Fife

Thank you to the staff for organising the raffle and for choosing the SBCC, the donation of £532 is very much appreciated.

EE, Greenock

A massive thank you to the staff of EE in Greenock for choosing to support the SBCC in 2017.

Arnold Clark & GTG, Ratho Edinburgh

We would like to thank the staff for all their support and fundraising in 2017 and continued support in 2018. A special thank you for providing the transport to take the children and volunteers to and from summer camp.

Spartan Team

Thank you to the team who took part in the Edinburgh Spartan challenge, during this reporting period a further £473.50 was received.

Grace Lindsay

A massive thank you for taking on your sponsored swim, to date the charity has received £1,347.55, which is fantastic.

Finlay Family – 5K Glasgow colour run

Thank you for taking part and raising to date £1223.77.

Mark Cole – Marathon run

Father of Alison, one of our special children, thank you for taking part and raising £356.94 [to date]

Scottish Fire & Rescue trainee firefighters – Forth Bridge walk in full BA equipment.

Thank you for your continual support and for choosing once again to raise funds for the SBCC.

Criterion, St Andrews

Once again thank you to the staff supporting and the customers for buying the raffle tickets for the Christmas Hamper.

We would also like to thank the following for their support and donations:

The Historic Vehicle Club, James Lewis, Graham Buchanan, Whelan & Co Solicitors, CG Benevity, Bill McCracken & to all the family and friends who supported the individuals who kindly raised funds on behalf of the SBCC.

Restricted Funds

There were no restricted funds to be taken into account during this reporting period.

Overall, we would like to thank everyone who kindly supported and donated to the fundraising events.

Matched Funding

In this period the SBCC received £633.40, the SBCC thank the employers who kindly 'Match Funded' in recognition of their employees volunteering commitment.

Gift Aid

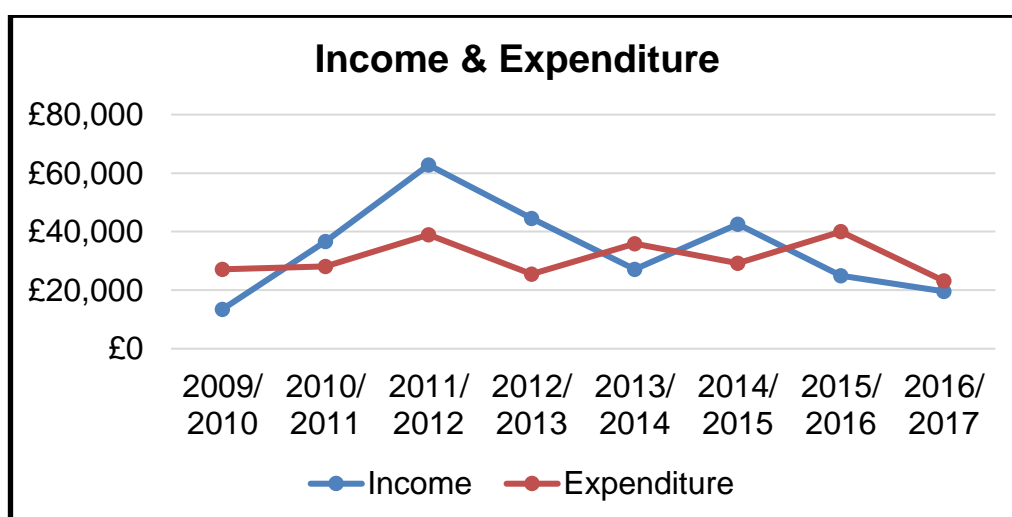
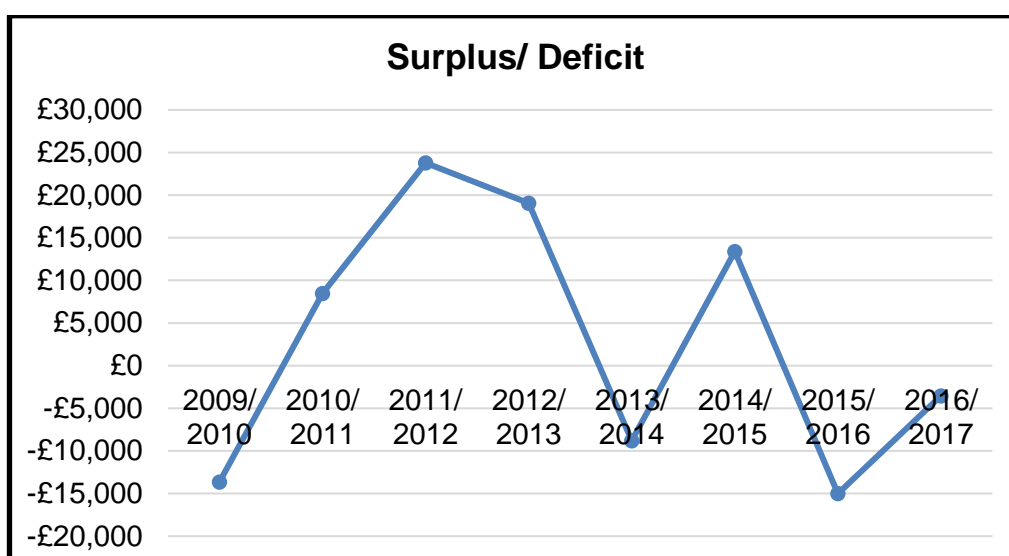
During this reporting period the SBCC received £680.83 in Gift Aid contributions. The SBCC wish to thank everyone who took the time to complete the Gift Aid declaration.

Restricted Funds

There were no restricted funds to be taken into account during this reporting period.

Overall, the SBCC would like to thank everyone who kindly supported and donated to the fundraising events.

Financial review



Statement of the charity's policy on reserves

Reserves [to the nearest £]

Unrestricted fund

01 December 2016: Opening Balance of £61,424

30 November 2017: Closing balance of £57,896

Unrestricted fund surplus/ [deficit] of [£3,529]

Restricted funds

30 November 2017: Closing balance of £0.00.

The income for 2016/ 2017 was £19,629, compared to 2015/ 2016, this was a decrease of £5,362. The Trustees & members thank everyone for their commitment and support, for this 'small' charity the income this period was very much appreciated. [Details of current and previous year's income/ expenditure is available in Appendix 1 of this report].

All Trustees and members know the importance and are dedicated to promoting the work of the charity and supporting fundraising events.

The Trustees, Executive Committee and Members consider that the unrestricted funds closing balance of £57,895.68 will enable the organisation in 2017/ 2018 to:

- Hold the annual 'Summer 'Burned Children Camp'
- Organise a Families Therapeutic Weekend
- Organise a minimum of one Family Event for all ages
- Continue our involvement with:
- The TMV campaign, to highlight the dangers of hot water
- The Hair Straightener campaign, to highlight the dangers associated with the straighteners and
- The Firework Safety Awareness campaign

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees & Volunteers are kept informed of the financial situation throughout the year.

The Trustees and members agree that each year we must aim to support the provision of the summer camp, a minimum of one family event and if possible a families 'Therapeutic' weekend. The financial situation is monitored and expenditure is adapted accordingly to ensure that we have reserves to support the activities in the coming year. The aim is to ensure that the reserve of a minimum of £35,000 at the end of each reporting period.

Donated facilities and services

Edinburgh Airport Limited

Thank you for providing the secure storage of the charities trailer at Edinburgh Airport.

Arnold Clark, Ratho, Edinburgh.

Thank you for organising and providing the transport to take the volunteers and children to the summer camp.

Declaration

Signed on behalf of the charity trustees:



Print name

Mark A Stevenson

Designation

Chair

Date

15 July 2018



Appendix 2

Section A: Statement of receipts and payments

Section B: Statement of balance

Section C: Notes to the Accounts

Additional analysis of receipts and payments (1)

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	December	2016		30	November	2017

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	5,419				5,419	10,948
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	13,455				13,455	11,582
Gross trading receipts					-	-
Income from investments other than land and buildings	29				29	32
Rents from land & buildings					-	-
Gross receipts from other charitable activities	726				726	2,429
					-	-
A1 Sub total	19,629	-	-	-	19,629	24,991
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	19,629	-	-	-	19,629	24,991
A3 Payments						
Expenses for fundraising activities	298				298	550
Gross trading payments	-				-	-
Investment management costs	-				-	-
Payments relating directly to charitable activities	22,860				22,860	38,948
Grants and donations	-				-	500
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
	-				-	-
A3 Sub total	23,158	-	-	-	23,158	39,998
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments	-				-	-
A4 Sub total	-	-	-	-	-	-
Total payments	23,158	-	-	-	23,158	39,998
Net receipts / (payments)	(3,529)	-	-	-	(3,529)	(15,007)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(3,529)	-	-	-	(3,529)	(15,007)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	61,425				61,425	76,432
	Surplus / (deficit) shown on receipts and payments account	(3,529)	-			(3,529)	(15,007)
						-	-
						-	-
	Cash and bank balances at end of year	57,896	-	-	-	57,896	61,425
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-


	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	Mr M A Stevenson - Chairperson	15 July 2018

Section C Notes to the Accounts

C1 Nature and purpose of funds - *Additional information is available in Appendix 1 and Analysis of Funds Worksheets in Appendix 2*

In 2014/ 5 the funds surplus was £1389. In 2015/ 6 there was a deficit of [£15007], in this period a deficit of (£3,529) . The income in 2016/ 7 also decreased by £5,362 in comparison to the previous year, this was disappointing but as a 'small' charity the funds available to support the charities annual objectives does remain positive. The Summer Camp is of major importance and where ever possible the charity will support a Family weekend and additional family events which provide a support mechanism for all the family members. The Trustees, Executive Committee and Members consider that the year end **unrestricted funds of £57,895.68** will enable the organisation in 2017/ 2018 to continue to:

- ☐ Hold the annual 'Summer Camp'
- ☐ Organise a minimum of one Family Day out
- ☐ If funds are available and will have no impact on the charities main objective, the Summer Camp, look to organise a Family Weekend

The Charity will continue our involvement with:

- ☐ The TMV campaign, to highlight the dangers of hot water
- ☐ The Hair Straightener campaign, to highlight the dangers associated with the straighteners and
- ☐ The Firework Safety Awareness Campaign

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events. There was a deficit of (£3,529, but as a small charity we are unable to predict or guarantee the same level of income year to year, the treasurer does monitor the financial situation and all trustees and volunteers are kept informed of the financial situation throughout the year. Our current financial situation does remain positive and in consultation with the trustees, the children and the families we aim to cover all our objectives in 2017/ 8, with the view to continue to monitor the financial situation and take into account the need for reserves to be in place to support the Summer Camp for the 'burn survivor' children as an absolute minimum objective in the coming year. A detailed breakdown of income and expenditure is contained in Appendix 2 - Additional Analysis of this report.

Restricted Funds: There were no Restricted funds to be accounted for during this reporting period.

	Individual / institution	Number of grants made	£
C2 Grants			
		Total	x
C3a Trustee remuneration			x
	Authority under which paid		£
C3b Trustee remuneration - details			x
C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)		
	Number of trustees		£
C4b Trustee expenses - details	Since the charity no longer has an official charity vehicle, it was agreed that the vehicle tax would be paid to the chair in lieu of any mileage expense for charity business		1 210
	Transaction amount (£)		Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons	Nature of relationship	Nature of transaction	
			x
			x
C6 Other information			

Additional analysis (1)

Analysis of receipts and payments

1. Donations received *[The list is not prioritised in any way]*

	£
Whelan & Co Solicitors	367.98
H C Smith	163.00
Blackwood	500.00
Melanie & Rochelle – Family Wedding	200.00
SFRC – Flood Support	150.00
Fife Historic Vehicle Club	400.00
Book Sale Donation – Charitable Trust	1142.86
Melanie Morris	310.00
Lodge 164	120.00
Bill McCracken	200.00
Donations received from CG Benevity	120.00
Donation – under £100	56.09
Donations received from EasyFundraising online shopping website	82.14
Direct online donations via Virgin Money Giving site	908.37
Other:	
Gift Aid received from online donations	65.00
Matched Funding Scheme	633.40
Bank account interest	28.98
Misc	726.50

To the nearest £

Overall total for current period 2016/ 2017: £6,174

Total 2015/ 2016	£13,409
Total 2014/ 2015:	£32,288
Total 2013/ 2014:	£17,495
Total 2012/ 2013:	£23,598
Total 2011/ 2012:	£20,989
Total 2010/ 2011:	£19,950
Total 2009/ 2010:	£11,548

2. Grants

Restricted Funds:

- There was no restricted funds for this reporting period.

To the nearest £

Total current period 2016/ 2017: £0

Total 2015/ 2016: £ 0

Total 2014/ 2015: £ 2,216 – Child Educational projects – Child Safety Media

Total 2013/ 2014: £10,413 – Young Adult Burn Survivor & Point of Sale units

Total 2012/ 2013: £ 0

Total 2011/ 2012: £ 0

Total 2010/ 2011: £ 700 – Hot Water Awareness Campaign

Total 2009/ 2010: £ 5,000 – Hair Straightener Safety Campaign

3. Gross receipts from fundraising activities – in aid of the SBCC

[The list is not prioritised in any way]

	£
Royal Victoria Hospital Ward - Bake Sale	532.00
Criterion, St Andres – Christmas Raffle	195.03
SFRC Training College – Forth Road Bridge Walk	1230.52
Glasgow Club Reunion	1175.00
Rotary Club Glasgow – Dublin Annual Walk	2529.00
Dunfermline Open Day	520.00
Grace Lindsay – Sponsored Swim	1347.55
Mark Cole – Marathon	356.94
Sharon Harley – West Highland Way	248.87
Finlay Family – Glasgow 5k Colour Run	1223.77
Spartan Challenge	473.50
Graham Buchannan – Personal Challenge	152.14
James Lewis – Tough Mudder	55.82
EE Greenock – Charity of the Year	576.15
Arnold Clark & GTG, Newbridge/ Ratho, Edinburgh	2838.26
Gift Aid <i>[amount already included against listed fundraising totals above]</i>	615.83

Fundraising Activities: To the nearest £
Total current period 2016/ 2017: £ 13,455

Total 2015/ 2016: £11,582
Total 2014/ 2015: £10,283
Total 2013/ 2014: £ 9,607
Total 2012/ 2013: £20,974
Total 2011/ 2012: £41,806
Total 2010/ 2011: £16,716
Total 2009/ 2010: £ 1,953

Overall for this reporting period 01 Dec 2016 – 30 Nov 2017

To the nearest £
Overall 'Unrestricted' funds received current period: £19,629

Overall funds received 2015/ 2016: £24,991
Overall funds received 2014/ 2015: £42,571
Overall funds received 2013/ 2014: £27,102
Overall funds received 2012/ 2013: £44,572
Overall funds received 2011/ 2012: £62,795
Overall funds received 2010/ 2011: £36,666
Overall funds received 2009/ 2010: £13,501

To the nearest £
Overall 'Restricted' funds received current period: £0

Total 2015/ 2016: £ 0
Total 2014/ 2015: £ 2,216 – Child Educational projects – Child Safety Media
Total 2013/ 2014: £10,413 – Young Adult Burn Survivor & Point of Sale units
Total 2012/ 2013: £ 0
Total 2011/ 2012: £ 0
Total 2010/ 2011: £ 700 – Hot Water Awareness Campaign
Total 2009/ 2010: £ 5,000 – Hair Straightener Safety Campaign

4. Payments relating to charitable activities – Unrestricted Funds

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
Event: Annual Summer Camp	9,141.79	10,126.62	10,737.71	11,591.23 [Refer to note 2]	8,482.73
Event: Annual Summer Camp 2018 – Deposit	4,000.00				
Event: Summer Party	778.64	150.00 [see note 7]		1,172.24	743.77
Event: AGM followed by Family Party – Jan 2017	1,318.36				
Event: AGM followed by Family Party – Jan 2018	100.00				
Event: Family Day[s] Out – Pantomime Jan 2018	608.00	1,409.40	1,292.00	1,782.60	765.20
Event: National Jamboree Camp				880.72	
Event: Family 'Therapeutic' Weekend 2013 [April]					821.60
Event: Family 'Therapeutic' Weekend 2013 [December]				2,310.13 [refer to note 3]	1,292.75
Event: Family 'Therapeutic' Weekend 2014 [December]			2369.06 [refer to note 4]	1878.22	
Event: Family 'Therapeutic' Weekend 2015 [December]		3,130.41 [see note 8]	1,949.91		
Event: Family Activity Weekend May 2016		11,514.35 [see note 9]			
Fundraising Costs	298.13	549.72	2,393.14 [refer to note 5]	£1,301.26 [refer to note 1]	366.80
Subscriptions/ membership fees	195.00	141.00	179.00	410.00	190.00
Promotional/ Education/ Advertising	455.40	322.40	539.56	349.00	1,394.00
Postage/ Stationery/ consumables	593.74	646.54	507.57	539.61	286.13
BT + Mobile telephone	610.42	774.74	671.91	483.16	419.03
Conference/ travel costs	192.00	237.60	213.40	672.40	676.00
Equipment	0.00	0.00	0.00	667.32	1,332.89
Storage costs	2,745.50	2,896.35	2760.68	2,753.15	2,820.00
Charity insurance policy	899.57	877.48	848.38	865.18	860.15

4. Payments relating to charitable activities – Unrestricted Fundscontinued

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
PO Box costs	318.00	312.00	312.00	313.01	303.60
Website costs	131.99	131.99	131.99	3,573.50	2,266.26
Lease of IT Equipment	561.00	2,948.88	2,047.83	1,903.72	278.20
Charity vehicle & trailer – Associated Equipment	0.00	15.99	431.97	12.66	29.99
Charity vehicle & trailer - tax/ Insurance/ service/repairs	210.00	585.00	774.24	1,785.43	1,833.82
Young Adult Burn Survivor Weekend			1005.15 [refer to note 6]		
Misc	0.00	1,227.99	16.98	650.00	327.50

To the nearest £

Total current period 2016/ 2017: £ 23,158

Total 2015/ 2016: £39,998

Total 2014/ 2015: £29,182

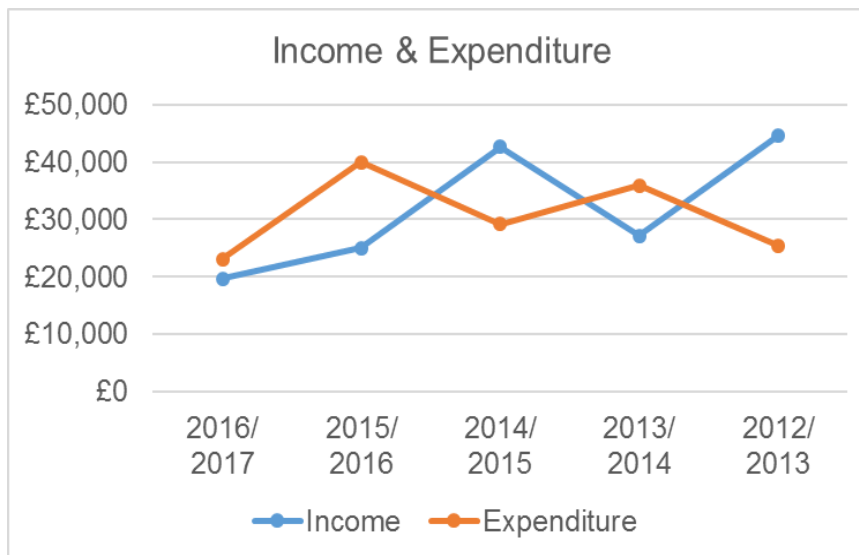
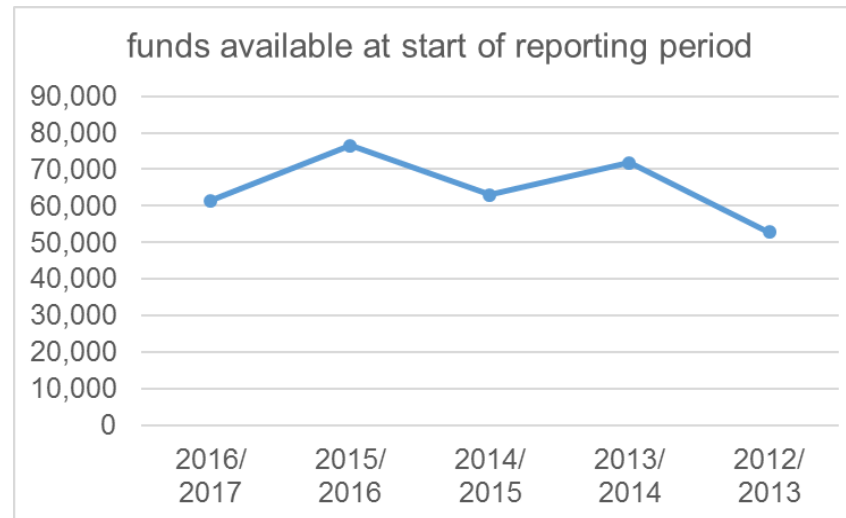
Total 2013/ 2014: £35,895

Total 2012/ 2013: £25,490

Notes:

1. For 2013/ 2014 – In comparison to previous years the expenditure for 'Fundraising' did increase, primarily the cost to enter the Spartan Race - £1,075
2. For 2013/ 2014 – In comparison to previous year the cost for the Summer Camp did increase, this figure included the cost of the group from the Frenchay after Burns [FAB] club, Bristol who attended the SBCC camp - £1360 was reimbursed
3. For 2013/ 2014 – The slight increase in costs for the Families Weekend was due to travel costs for the families who were unable to make their own way to the centre.
4. For 2014/ 2015 – Increase due to having arranged a visit to Edinburgh and a pantomime and subsequent transport costs
5. For 2014/ 2015 - £1500 of the amount was reimbursed – deposit for venue – Fundraising ball cancelled
6. For 2014/ 2015 – The cost for the Young Adult Volunteers to attend the weekend in England, was reimbursed by DANS fund.
7. For 2015/ 2016 – Unfortunately the Summer Party had to be cancelled due to too few numbers wishing to attend, the deposit for the venue hire and magician were refundable.
8. For 2015/ 2016 – The volunteers decided once again to cover the catering, which does keep the cost to attend down. Increased costs to cover increased numbers attending, additional activities and increased travel costs.
9. In 2016, the decision was made to arrange a Families Activity weekend at the Centre in Ardentinnny. This would allow more families to attend. The weekend did prove a massive success but in comparison to the cost of the Family weekend at Blythe Bridge the cost dramatically increased. Future events will be dependent on the funds available.

Overview:



Additional Information

2016/ 2017 – In comparison with the 2015/ 2016 period the income once again decreased by £5,362 and the charity experienced a deficit for this period of [£3,529]. Due to the uncertainty of income the expenditure was monitored and in comparison to 2015/ 2016 the expenditure did decrease by £16,841.

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees are kept informed of the financial situation throughout the year. It was agreed that the aim is to look to have a minimum reserves of £35,000 at the end of the reporting period to allow the charity to achieve our objectives in the coming year.

Even though the income for 2016/ 2017 was once again down compared to previous years the amount this small charity has received is thanks to the dedication of the SBCC volunteers, a fantastic group of supporters/ fundraisers, the work with the local authority Fire & Rescue Services & the generosity of businesses and the public.

All Trustees and volunteers know the importance and are dedicated to promoting the work of the charity and supporting fundraising events.

The Trustees are aware that the aim of the charity is to support the provision of the Summer Camp, a minimum of one family event and where possible a Families Weekend.

Overall, the expenditure was average in comparison to other years. Throughout the term the Trustees review the financial situation, in 2016/ 2017 a Families weekend was discussed but due to the uncertainty of the income to be received and to ensure reserves for the coming year it was discussed and agreed that unfortunately the potential cost in excess of £10,000 would not be available to support a Families weekend in 2016/ 2017. The families weekend was discussed at the AGM in January 2018, the aim is to arrange and hold an event in December 2018.

A Summer Party was held in July and a trip to East Links Activity Centre was planned but a decision was made to cancel, as there was insufficient level of interest for the overall expenditure per head to be cost effective. The aim was to arrange a trip to a Pantomime in December 2017, but due to availability the earliest availability was January 2018.

The Summer Camp in 2017 moved from Ardentinn, Dunoon to the Benrigg Trust centre in Kenmore. The facilities proved exceptional and thoroughly enjoyed by the children. Plus all the facilities supported one of the children who is wheelchair bound, which was vitally important in ensuring that the child could take part in the activities with the other children. The overall cost did decrease slightly, but this was due to the support from Arnold Clark who kindly provided the transport and a driver to and from the venue, this saved on average £2,000. The expenditure for this period does include the deposit of £4,000 for the Summer Camp in 2018.

2015/6 – As a 'relatively small' charity, the SBCC cannot predict or guarantee income each year. The treasurer does monitor the financial situation and the trustees are kept informed, the volunteers do endeavor to organise and support as many activities as possible during the year. The overall unrestricted expenditure for 2015/ 2016 unfortunately did decrease by £17,580, taking in to account the unrestricted income of £24,991 for this period this did mean an overall deficit of [£15,134]. However, with a few exceptions the majority of the expenditure did remain average in comparison to previous years, the following factors should be taken in to account:

- The mobile phone expenditure did increase, but this continues to be an important resource. As a mother of a young burn survivor child, who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings. Parents have commented on how beneficial the role has been. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relived some of the worry, stress and anxiety.
- Unfortunately two arranged family events was cancelled due to too few numbers wishing to attend. As for all events the cost of transport is expensive. Since the charity supports children throughout Scotland, on average two coaches have to be arranged for each event, on average the cost of the transport is £700 for each event.
- The decision was made to cancel the Family weekend in December and hold our first Family Activity weekend in May. However, the cost of the weekend was £11,514 this did increase the expenditure for 2015/ 2016. But by holding the weekend at Ardentinn, same location/ centre of the summer camp it was an opportunity for more families to attend, be able to take part in activities and also see where the children attend in the summer. It was also an opportunity to introduce the venue to the children not eligible or camp yet. The deposit for the December Families weekend was reimbursed [£2,000].
- As mentioned in 2014/ 2015, the development of the charity website has now been completed. The site is maintained by one of the volunteers, to save on costs. This is recognised as a necessary resource for informing the public, businesses and potential fundraisers and grant funders of the work of the charity and a means of keeping the family members informed of planned activities.
- Due to the age of the charity vehicle it was decided that it was not financially viable to cover the costs of repair, which would have outweighed the actual value of the vehicle. The chairperson offered to use his personal vehicle to cover charity events and since able to tow the trailer, essential for taking equipment to summer camp, this has proven to be cost saving. It is estimated that this will reduce the charities expenditure by on average £1,000 per year.

2013/ 2014 – Once again the unrestricted income did fall again in comparison to previous year by £17,470 but the funds available to support the charities aims do remain positive. The SBCC remains a small and cannot predict or guarantee income each year. The treasurer does monitor the financial situation and the trustees are kept informed, the volunteers do endeavor to organise and support as many activities as possible during the year. The overall unrestricted expenditure for 2013/ 2014 did decrease by £10,404, taking in to account the income of £27,102 for the period this did mean an overall deficit of £8793 for the period. With a few exceptions the majority of the expenditure did remain average in comparison to previous years however the factors should be taken in to account:

- In 2014 the Summer Camp was once again held in Scotland. In comparison to 2013, the increased expenditure was needed to cover the cost of the additional activities and the increased numbers that attended the camp. £1360 was reimbursed from the Frenchay After Burns [FAB] club in Bristol to cover the cost for a group of children from their club to attend.
- Two family events were arranged in 2014, the Summer Party and the trip to M&D's theme park. This increased the expenditure for the period. As for all events the cost of transport is expensive. Since the charity supports children throughout Scotland, on average two coaches have to be arranged for each event and on average the cost of the transport is on average £700 for each event.
- The cost of promotional materials was reduced during this period, as replenishment of stock was not needed. If funds are available the charity does hope to have the opportunity to update the pull up banners in 2015.
- The development of the charity website has now been completed. The site is maintained by one of the volunteers, to save on costs.
- It was discussed and agreed by the committee to lease a PC and laptop for use by the Treasurer, Secretary and Chairperson. Since the launch of the charity the trustees have used person equipment and the access to the internet is covered by the trustees, it was felt that the investment was needed to support the administration of the charities activities. The lease is due to expire in October 2016 and will be reviewed before any contract is renewed.
- The increase expenditure in support of Fundraising did increase, this was due to the cost of £1,075 to enter the Spartan Race Challenge.

2012/ 2013 – The income did fall in comparison to the previous year by £18, 223.16, but the funds that are available to support the charities aims do remain positive. The SBCC is a small charity and cannot predict or guarantee income each year. The trustees are kept informed of the financial situation and the volunteers do endeavor to organise as many activities as possible during the year. The overall expenditure for 2012/ 2013 was average in comparison to previous years.

- In 2013 the Summer Camp was held in Scotland, in comparison to 2012 the expenditure was lower, this was because additional activities in the location are limited we were unable to book the squad biking/ Pony trekking as planned. We were also unable to attend National camp in 2013.
- The charity vehicle costs were average in comparison to previous years.
- The majority of the promotional material costs in 2012 were for the posters and leaflets associated with the launch of the Firework Safety Awareness Campaign
- Equipment/ Assets costs did increase, we were able to fund the purchase of waterproof digital cameras for the children to use at camp and at the family events.
- Long overdue was the development of the charity website. After the initial outcome to have the site designed and set up by a company, the site is maintained by one of the volunteers.
- We held a Families Weekend in April of 2013 and have another planned for Early December 2013.
- The storage unit hire costs did increase, due to the volume of assets a larger unit had to be arranged.

4. Payments relating to charitable activities – Restricted Funds

	2016/ 2017 Current Period £	2015/ 2016 £	2014/ 2015 £	2013/ 2014 £	2012/ 2013 £
Organising of the Young Burn Adult Association Weekend Event				5,100	
Point of Sale units for children's book				5,313	
Child Educational Projects			2,216		

To the nearest £

Total current period: £0.00

Total 2015/ 2016: £ 0.00

Total 2014/ 2015: £ 2,216.00 – Child Educational Project- Child Safety Media

Total 2013/ 2015: £10,413.00 – Young Adult Burn Survivor Weekend/ Point of sale units

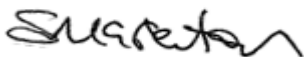
Total 2012/ 2013: £ 0.00

Accountants Report

I have prepared this Receipts & Payments account and balance sheet, without carrying out an audit, from the books records and other information supplied to me by the Scottish Burned Children's Club. I hereby confirm that these accounts are in accordance with the books, records and other information supplied and give a true and fair view of the affairs of the club at 30 November 2017.

Scottish Burned Children's Club Statement of Balances as at 30 November 2017


	Year to 30/11/2017 £	Year to 30/11/2016 £
General Fund/ Unrestricted Funds		
To the nearest £		
Opening Position	61,425	76,432
Surplus/ [Deficit] for period	[3,529]	[15,007]
Closing Position	57,896	61,425
Restricted Funds		
To the nearest £		
Opening Position	0,000	0,000
Received	0,000	0,000
Surplus/ (Deficit) for period	0,000	0,000
Closing Position	0,000	0,000



Mrs Sandra Masterton
Legal Cashroom Services Scotland, Monifieth
Date: 27 July 2018

Approved by the Trustees and signed on their behalf

I approve this Receipts & Payments account & Balance sheet and confirm that all books, records and information was made available for their preparation



Mr Mark Stevenson
Chairperson – Scottish Burned Children's Club

Date: 27 July 2018



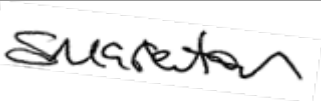
Appendix 3

Independent examiner's report on the accounts

APPENDIX 3

oscr

Office of the Scottish **Charity Regulator**

<p>Report to the trustees/members of</p> <p>Registered charity number</p> <p>On the accounts of the charity for the period</p> <p>Set out on pages</p>	<p align="center">Independent examiner's report on the accounts v2</p> <p align="center">Scottish Burned Children's Club</p>						
	<p align="center">SC032376</p>						
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
01	December	2016	to	30	November	2017	
<p>Respective responsibilities of trustees and examiner</p> <p>Basis of independent examiner's statement</p> <p>Independent examiner's statement</p> <p>Signed:</p> <p>Name:</p> <p>Relevant professional qualification(s) or body (if any):</p> <p>Address:</p>	<p>Appendix 2:</p> <p>Section A – Statement of Receipt & Payments</p> <p>Section B – Statement of Balances</p> <p>Section C – Notes to Accounts</p> <p>Additional Analysis</p> <p>Accountants Report</p> <p>[16 pages in total]</p>						
	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
	<p>In the course of my examination, no matter has come to my attention</p>						
					Date:	15 August 2018	
<p>S Masterton</p>							
<p>SLA – Scottish Law Accountant</p>							
<p>Legal Cashroom Services Scotland, Monifieth</p>							