



Camp and Family Event Policy

Camps and Family Events will be arranged at various times of the year, by the Executive/ General Committee Members and volunteers of the Scottish Burned Children's Club [SBCC]. These events may include just the burn injured children and sometimes immediate family will be involved.

All events will be attended by an Executive Committee Member, General Committee or a SBCC volunteer, as agreed by the Executive Committee.

The SBCC will cover the cost of the burn injured child at an event, however there may be events where members of their family attend and a nominal charge may be incurred. Full details will be contained in the letter of invitation.

No children will be taken on outings without a signed consent form from the parent/ guardians detailing the activity venue, date and time. Parents will be asked to ensure that the child has appropriate clothing and footwear for the outing as detailed in a kit list, which will be provided in advance.

On family activities, parents /carers will be responsible for their children at all times. On these activities individual consents will not be required. However, the SBCC will require photographic permission and a completed attendance form.

At a burn injured child only activity the SBCC will seek full parental consent and photographic permission before the activity commences. During this activity volunteers will be acting as loco parents at all times. If the child's parents no longer have parental responsibility, consent must be obtained from the responsible authority, eg Social Services.

All volunteers involved in any activity will have an up to date enhanced CRB check. Any volunteer without an up-to-date enhanced CRB check will not be able to attend any SBCC activity.

Volunteer to child ratios will be set at levels as dictated by the type of activity and age range of children.

On all outings the person in charge will carry the SBCC mobile phone and a copy of all contact details, consent forms for all children and staff. If applicable, the person in charge must also consider the need for risk assessment.

Where transport is hired, all seats will be fitted with the correct restraints for the age of child and transport companies will be asked to provide a copy of their insurance cover and their MOT certificate. All children at all times whilst in the vehicles will have to wear the restraints provided and no one under the age of 18 will be allowed to sit in the front seats of any vehicles.

Children will not normally be transported in volunteer's cars, only on exceptional circumstance will this be allowed and will be discussed and approved in advance by the Executive Committee. The volunteer must be fully insured and must have correct restraints fitted for the age of the child. This will be done in accordance with the Safeguarding Policy.

All camps and family events will be organised to the standards set by the Executive Committee.