



# **Scottish Burned Children's Club**

**Registered Scottish Charity: SC032376**

## **Receipts & Payments Annual Report**

**01 December 2019 to 30 November 2020**

## **List of Contents**

Appendix 1 – Trustees' Annual Report

Appendix 2 - Section A: Statement of receipts and payments

- Section B: Statement of balances

- Section C: Notes to the accounts

- Additional analysis of receipts and payments

- Accountants report

Appendix 3 - Independent examiner's report on the accounts



## **Appendix 1**

# **Scottish Burned Children's Club**

## **Trustees' Annual Report**

01 December 2019 to 30 November 2020

## **Charity contact information**

Mr Mark A Stevenson – Chair  
Scottish Burned Children's Club

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## Structure, Governance and Management

The Scottish Burned Children's Club [SBCC] was recognised as a registered Scottish charity and officially launched on the 30<sup>th</sup> of November 2001. The SBCC is a charitable unincorporated association and the purpose and administration arrangements are set out in our constitution. [Available [here](#)].

The charity provides positive support to burn-injured children and help them realise that, although their body image has been altered, their hopes and dreams are just as achievable as any other child.

### Charity Trustees

Our **Executive Committee** oversee our strategic direction and monitors how we deliver our objectives. The diverse members of the charity combine their experiences and expertise to achieve the charity's aim.

*Extract from constitution*

*28. The maximum number of the Executive Committee shall be 5.*

*29. A person shall not be eligible for election/ appointment to the Executive Committee unless he/ she is a member of the association.*

*30. At each Annual General Meeting, the members may [subject to clause 28] elect any member to be a member of the Executive Committee.*

*31. The Executive Committee may at any time appoint any member to be a member of the Executive Committee [subject to clause 28].*

*32. At each Annual General Meeting, all of the members of the Executive Committee shall retire from office – but shall then be eligible for re-election.*

### Executive Committee

1. Mark Stevenson - Chairperson/ Child Protection Officer/ Data Protection Officer
2. Claire Gardiner - Vice-Chairperson
3. Gail McClory - Secretary
4. Agnes Stevenson - Treasurer [01 December 2019 – 25 September 2020]  
Gail McClory - Treasurer [From 25 September 2020]
5. Amy McCabe - Family Liaison Officer

### Members

1. Alan Masterton
2. Louise Irving
3. Nadia Bounhar
4. Ned Alexander
5. Michael Smith
6. Megan Taylor

## Summary of the main activities in relation to our objectives.

Our objectives, as recorded in our constitution are:

- a. To relieve the needs of children, living in Scotland, who have suffered physical and or mental injuries due to burns or scalds and whose families have suffered as result of burns or scalds, particularly but not exclusively by the provision of recreation and leisure activities. Particular attention will be given to those with major disfigurement, disability or poor social circumstances who have less opportunity to develop through normal childhood.
- b. The achievement of education of the public relating to fire safety, home safety and burn/ scald first aid at schools, youth groups and/ or local community events.

## Summer Camp

The Summer Camp is a main objective for the charity, open to children aged 8 to 18 years old. The primary aim is to encourage every child, despite their level of disability or disfigurement, to try and rebuild confidence, in taking on the challenges that each activity faced them, thus increasing their levels of self-esteem, even if they do not fully complete a challenge.



An activity was due to be held in July 2020 at Benrigg between the Lake District and North Yorkshire Dales. The Trust specialises in delivering high quality courses for disabled and disadvantaged people. The Camp aims to promote inclusion, encourage independence, and build self-confidence through the safe provision of adventurous activities.

Due to the Covid-19 pandemic the event had to be cancelled, sadly we were unable to organise a replacement event due to the ongoing Government's Stay Safe advice for the duration of the pandemic.

A reservation has been made for a week in July 2021; this will be dependent on any Covid-19 restrictions/ Government guidelines.

## Family Events

Our primary objective each year is to arrange the Summer Camp, as well as family events (minimum one in the Spring and one in late Summer) and if funds are available host at least one Family Therapeutic weekend. Since the Summer Camp is only open to the 8 to 18-year-olds, the Family events are important, as the events are not only an ideal opportunity for the children of all ages to meet up, but for the parents to meet others and share experiences, realising that they are not alone.

### ***Annual General Meeting & Family Party***

Our first family event of the year, in January 2020 was our AGM/Family Party held at GTG Training & Conference Centre Ratho. GTG & Arnold Clark have supported the charity since 2017 and offered their Conference Facility to host our AGM & Party. As well as providing a wonderful presentation facility for the charity to deliver our AGM Meeting, they also set up the Centre to host the Family Party afterwards as well as providing the catering. The party involved some 12 families from across the Central belt and with a Magician and Disco for the entertainment, everyone had a great afternoon.



### ***Family Adventure Weekend***

The second family event of the year was to be a Family Adventure Weekend to be held at the Bendrigg Outdoor facility in the Lake District. 18 families were to travel down and spend the weekend at Bendrigg doing wonderful outdoor pursuits such as Rock Climbing, Archery, Cycling as well as the indoor Climbing Wall. This was to enable the families to be away from their normal everyday environment and meet up with other families, some for the first time and share their experiences.

Unfortunately, due to the COVID-19 Pandemic this event had to be cancelled. It is the intention to arrange an event once the Covid-19 restrictions/ Government guidelines allow an event to take place.

## ***Family Therapeutic Weekend***

There was a proposal to host a family therapeutic weekend programme to be held in December 2019 at residential facility called the Garden House, Netherurd, Blythe Bridge, West Linton. The weekend pulls together several key benefits to the burn survivor children, their families and to the volunteers of the SBCC. The main aim of the weekend is to enable families of burn injured children to meet one another and share experiences, within an informal therapeutic programme. Having previously successfully held this type of weekend, it has been proven it helps the families to feel less isolated. In addition, because the focus is on the family as a unit as opposed to the burn injured child alone, the family feel more supported and able to develop important coping strategies for life after a burn.

Another aim for the weekend is with the family having the chance to spend a more focussed and quality period together, thus demonstrating some respite qualities of the programme.

We know from previous weekends of this type that positive results have come due to the weekend supporting the parents/carers in coping with the stress that they encounter because of their child's injury. In addition, it helps the volunteer staff of the SBCC to have a greater understanding of the experiences of burn survivor children and their families.

Unfortunately, the event had to be rescheduled and will now take place in December 2020.

[Note: Unfortunately, due to Covid-19 restrictions and the subsequent closure of the centre the event in December 2020 had to be cancelled, it is the intention to look for an alternative venue].







### ***Family Liaison***

As a mother of a young burn survivor child, Amy McCabe took on this role in 2014. As a parent who has had to cope with her child's unfortunate accident, she is very aware of the trauma that the whole family, including the child, go through and is able, through personal experience, to relate to the concerns of the other parents and siblings.

Parents have commented on how beneficial the role is and having spoken to Amy know that they are 'not alone'. They feel less isolated knowing that they can talk to someone & share experiences with a parent who has had to cope with their child's accident. Being able to talk to someone, especially just after the accident has relieved some of the worry, stress, and anxiety.

Amy continues to be the coordinator for the family forum site on Facebook; the forum is only open to the parents. Due to families living all over Scotland, it has proved a useful social media site tool where the parents can keep in touch and ask each other questions.

**Safety Promotion & Education:** <http://theburnsclub.org.uk/campaigns/>

### ***Thermostatic Mixing Valves (TMV's)***



With the successful passage to legislation of PE786 – Dealing with Thermostatic Mixing Valves (TMV's), the Scottish Building Standards in Scotland changed on the 1st May 2006. All new build and refurbishment private and public properties must now be fitted with a type 2 (TMV2 scheme approved) thermostatic mixing valve to the bath hot-water outlet to prevent the incidence of scalding water.

Through Open Days and presentations, we continue to promote the hazards of hot water and the importance of the legislation.

### ***Hair Straightener Safety Campaign***



A national poster & leaflet campaign has been successfully maintained annually since the award of a £5000 grant back in 2009 from the Electrical Safety Council.

As part of the Child Accident Prevention Trust [CAPT] children safety weeks in June and November, the SBCC continues to provide literature on request to NHS Hospitals and childcare centres in England, Wales & Scotland.

Through Open Days and presentations, we continue to raise awareness of the dangers associated with hair straighteners.

## ***Fire Work Safety Awareness Campaign***



In 2013 the SBCC launched a new Firework Safety Awareness poster and leaflet campaign. This campaign was set up following a request by the McCabe Family whose son Ben had suffered a serious firework injury in 2010.

Ben had said to his Mum that he wanted to raise awareness amongst other children the dangers associated with fireworks. The SBCC worked with Ben's Family and produced a series of leaflets and posters including a picture of Ben with his injuries showing, as the lead image, to display what happens when a child is accidentally struck by a rocket type firework at an organised display. This was a new project for the SBCC as we had never been asked to utilise a 'live' case study in any previous campaign.

In Autumn 2019 the SBCC was asked to assist with a Fire Outreach Programme community safety awareness initiative developed by the Greater Glasgow area Scottish Fire & Rescue Service, Police Scotland & Pollockshields Neighbourhood Safety Initiative. The initiative involved a group of anti-social teenagers from an inner Glasgow City area with the highest know occurrences of illegal bonfires and firework incidents. We were asked to go along and speak about the real dangers associated with Fireworks. Ben was also asked to speak and talk about his recovery from his incident and how it had affected him and his family. This went down very well with the group who then went on to deliver their own safety message at their High School by talking to younger school children about the dangers of being irresponsible around fireworks and bonfires.

Amy & Ben continue to work with the Scottish Police and Scottish Fire & Rescue Service.

Over the year the charity received several enquiries from the media seeking advice regarding the dangers of fireworks.

We were also invited along to three High Schools in West Lothian to deliver Fireworks Safety Awareness workshops alongside Police Scotland, Trading Standards and Scottish Fire & Rescue Service. This involved talking to over 800

school children and delivering 15-minute workshops around the dangers linked to messing around with fireworks.

In late 2019 the SBCC was asked to support and participate in a nationwide project led by the Scottish Government which launched a public consultation on the use and sale of fireworks 'A consultation on fireworks in Scotland: Your experiences, your ideas, your views'. This was undertaken in response to fireworks being used as weapons against emergency service workers.

The 14-week consultation closed on 14th May 2019 and received over 16,000 responses. 87% of respondents supported a ban on the public sale of fireworks or an increase on regulation of fireworks (94%) In addition to this open-access survey, a 'Progressive's Scottish Opinion' online omnibus survey of a representative sample of the Scottish population achieved 1,002 responses. 58% supported a ban of public sale of fireworks and 71% welcomed an increase in control of fireworks in Scotland.

We were asked to give direct first-hand experience from a burn survivor young person who had been leading our own awareness campaign, and Ben McCabe became directly involved relating his life story in recovery from a firework incident.

Following the results of the consultation the SBCC was asked to join the Scottish Governments Firework Strategy Group and participate alongside others such as Police Scotland, NHS Scotland/COBIS, RoSPA Scotland, Scottish Community Safety Network, Scottish SPCA amongst others. The top 3 priorities were identified as Injury Prevention, Safety Awareness and Organised Display Promotion. Following several online meetings, it was agreed to have a Campaign ready for launch across mainstream media and social media. There were two main areas to target namely primary and secondary school children and this was achieved through online schools programming that would allow feedback and response from schoolteachers as to the overall impact of this inaugural national safety campaign.

Final results are yet to be analysed.

## **COBIS – Care of Burns in Scotland** [<http://www.cobis.scot.nhs.uk/> ]

Care of Burns in Scotland – COBIS: NHS Scotland Management of Clinical Network working group. Mark Stevenson represented the SBCC on the COBIS Steering Group. Amy McCabe sits on the Communications Group and be the 'voice' for the children and the parents from the SBCC.

A Quality Improvement Programme has been set up to enhance the awareness of the SBCC amongst Burns Care Professional Services across Scotland. This involved the delivery of presentations to NHS Scotland staff across Scotland. It will also deliver a more improved access for parents and children as a formal referral process is being drafted and will be delivered in 2020.

## **Graduate Certificate in Burns and Plastic Surgery Care for Adults and Paediatrics:**

The charity was asked along to present a formal introduction of the charity's work in post trauma care for Paediatric burn survivors, to students seeking to attain a Graduate Certificate in Burns. The aim of the programme is for the students to develop knowledge and skills in care by exploring current techniques, development, and research in the area of burn injury management and enable the students to provide evidence-based care.

Post trauma care and psychosocial support has been recognised by the National Burn Care Standards as an integral part of burn survivor support mechanism. The feedback received from the students has shown the need for future delivery in the work the charity carries out to future burn care professionals who are specialising in this medical field. The presentation was carried out by the SBCC Family Liaison Officer and involved a PowerPoint presentation followed by a video of the work at Summer Camp.

### ***Keynote speaker***

The chair, Mark Stevenson, was asked to deliver a talk on the RoSPA Scotland webinar for Burn & Scalds Injury. The talk delivered on the response and support a child and their family would receive from the Charity should they wish to register with the SBCC. The talk was a series of three, led by Mr Stuart Watson, Clinical Lead of the COBIS Network across NHS Scotland and also included input from Sharon Ramsay, Senior Nursing Sister from Glasgow Children's Hospital. The webinar was one of a group of Safety Webinars chaired by ROSPA.

### ***Open Days***

Unfortunately, due to the COVID-19 pandemic all the Club's normal open days were cancelled.

### ***Website***

The charity website continues to play an important part in promoting the work of the charity ([www.theburnsclub.org.uk](http://www.theburnsclub.org.uk)). The charity website is maintained by charity members.

In February 2020, the Executive Committee made a pledge to enhance our social media profile on several fronts particularly Instagram, Twitter and Facebook. As such it was suggested and agreed that the charity would appoint a dedicated member of the volunteer group who was willing to coordinate our social media and developed a strategy for the Club to work to.

## Fundraising/ Donations

<http://theburnsclub.org.uk/about-us/fundraising-standards/>

### Our Fundraising Guarantee to you

Fundraising is the life blood of many Scottish charities and we need to raise funds from voluntary sources. We could not fulfil our charitable mission without the support of generous, thoughtful, and committed donors. We value the support of donors and understand the need to balance our duties to beneficiaries, with our duties to donors.

That's why we make this commitment to you.

We will comply with the law as it applies to charities and fundraising and we commit that we will guarantee to adhere to best practice as outlined in the [Fundraising Code of Practice](#).

We will monitor fundraisers, volunteers and third parties working with us to raise funds, ensuring that they also comply with this Code of Practice.

We guarantee to operate in line with the values of the Code; to be Legal, Open, Honest and Respectful in all our fundraising. To promote and underpin these values, we commit to the following standards:

- We will be clear about who we are and what we do.
- We will give a clear explanation of how you can make a gift and change or stop a regular donation.
- If you do not want to give or wish to cease giving, we will respect your decision.
- We will respect your rights and privacy.
- We have a procedure for dealing with people in vulnerable circumstances and it will be published on our website or will otherwise be available on request.
- We will hold your data securely.
- We will communicate with you in accordance with your selected preferences.

If you feel we have not adhered to these standards or think we could do better please contact Complaints Officer on 07486 515999 and/or email [complaints@theburnsclub.org.uk](mailto:complaints@theburnsclub.org.uk) and we will deal with your complaint quickly and thoroughly.

We commit to ensuring our complaints process is clear and easily accessible and we will provide clear and evidence-based reasons for our decisions on complaints.

However, should you be dissatisfied with our response, you will be able to take this further by contacting the Scottish Fundraising Standards

Panel: [www.goodfundraising.scot](http://www.goodfundraising.scot)

During 2019/ 2020 the charity income was £26,777.69 in unrestricted income. Due to the impact of Covid-19 restrictions, this figure does include the reimbursement of £12,687.76 due to the cancellation of two major events.

No Restricted funds were received during this reporting period.

For further information please refer to Appendix 2 of this report.

**Fundraising/ Donations received in 2019/ 2020: £13,207,71.**

The SBCC wishes to express their gratitude to everyone who donated/ raised funds for the charity during 2019/ 2020. Due to the impact of Covid-19 it has been an extremely difficult time for everyone.

**A special mention to:** [the list is not prioritised in any way].

**Arnold Clark & GTG Training, Ratho Edinburgh**

We would like to thank the staff for all their continual support in 2019/ 2020. Due to Covid-19 restrictions it was unfortunate that the staff were unable to raise any funds. However, the charity wishes to thank GTG Training for providing the venue and catering for the AGM/ Party in January 2020.

**Scotia Wealth Management, Edinburgh**

We thank the team raised funds for the charity who took part in the Kiltwalk Glasgow in 2019. A total of £3,023 was gratefully received, this includes the 'top up' Hunter Foundation/ sponsors donation from the Kiltwalk in 2019.

**Cath Kinnoch – Lloyds Banking Group**

Thank you once again for nominating and arrange the charity collection at the centre in Sighthill Edinburgh in October 2019, matched funds of £274.81.

**Brody Young, Ayrshire – Sponsored 10-mile cycle**

Brody, with the help from his parents, organised a 10-mile sponsored cycle close to his home. The charity thanks all his family and friends for their kind donations, a total of £1217.97 was received.

**Fife Historic Vehicle Society**

The charity thanks the society for their continual support and for the truly kind donation of £400, which is gratefully received.

**In memory of Simon McDonald**

Thank you to the family and friends who kindly donated in memory of the late Simon McDonald.

**Dr Sarah Laftavi Trust**

The SBCC wishes to thank the trust for their continual support and very kind donation of £500.

**Cable Link**

Thank you to the company for choosing the SBCC as recipients of £716.25, which was gratefully received.

**A Waddell**

Thank you for your continual support and the kind donation of £350.

**Ore Valley Housing Association**

Thank you for the kind donation of £200, which is gratefully received.

**Pupils and staff from St Marys RCPS School**

Thank to the staff and pupils for fundraising and choosing the SBCC as recipients of £313, which is gratefully received.

**We would also like to thank the following for their support and donations:**

P Vardy Foundation, Mr Michael Hope, Mr Hill and Ms Lawson for their monthly online donations, Mr M Rodgers, Mrs C Kinnoch, Whelan & Co Solicitors, Legal Eagles, AEMs Limited, the Balgonie Lodge, Edinburgh Sovereign Council, the Criterion Bar [St Andrews], the group of SBCC children/ families & to all the family and friends who supported the individuals who kindly raised funds on behalf of the SBCC.

**Matched Funding**

In this period the SBCC received £274.81, the SBCC thank the Bank of Scotland who kindly 'Match Funded' in recognition of the staff at Lloyds Banking Group centre, Sighthill, who kindly donated to the SBCC on the Charity Collection Day, organised by an employee – Ms Kinnoch.

**Gift Aid**

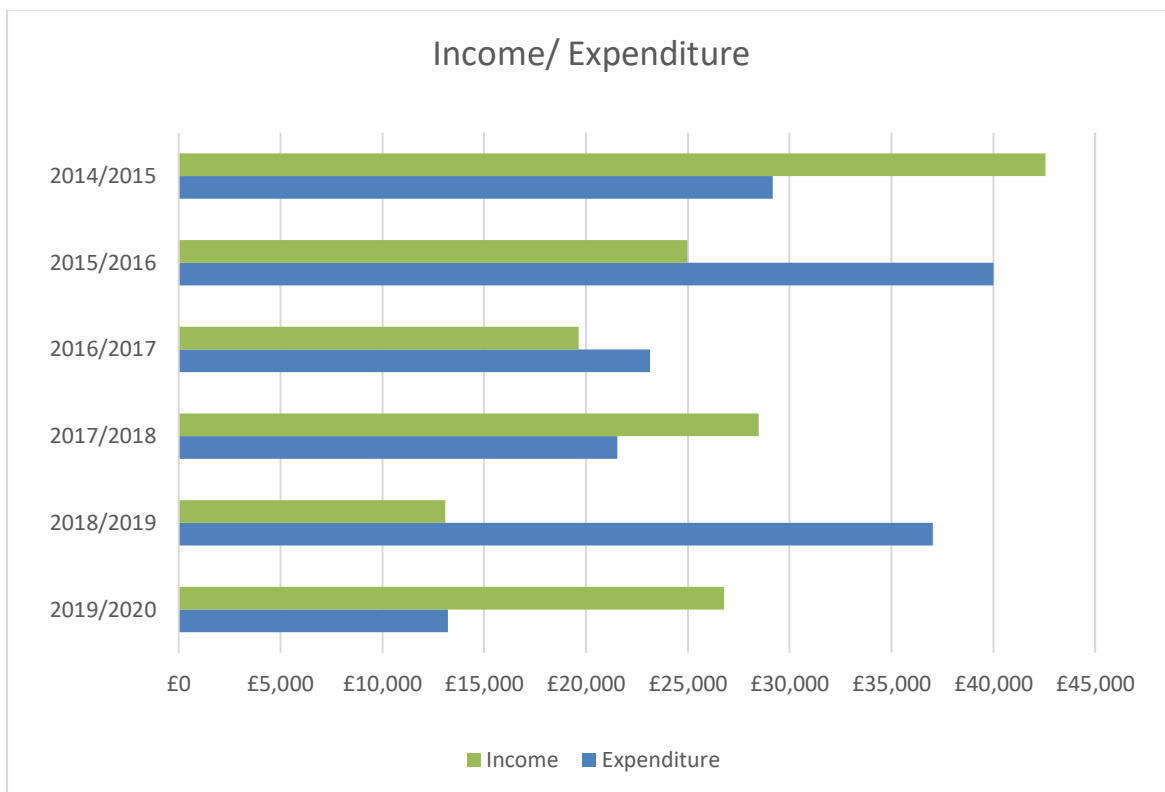
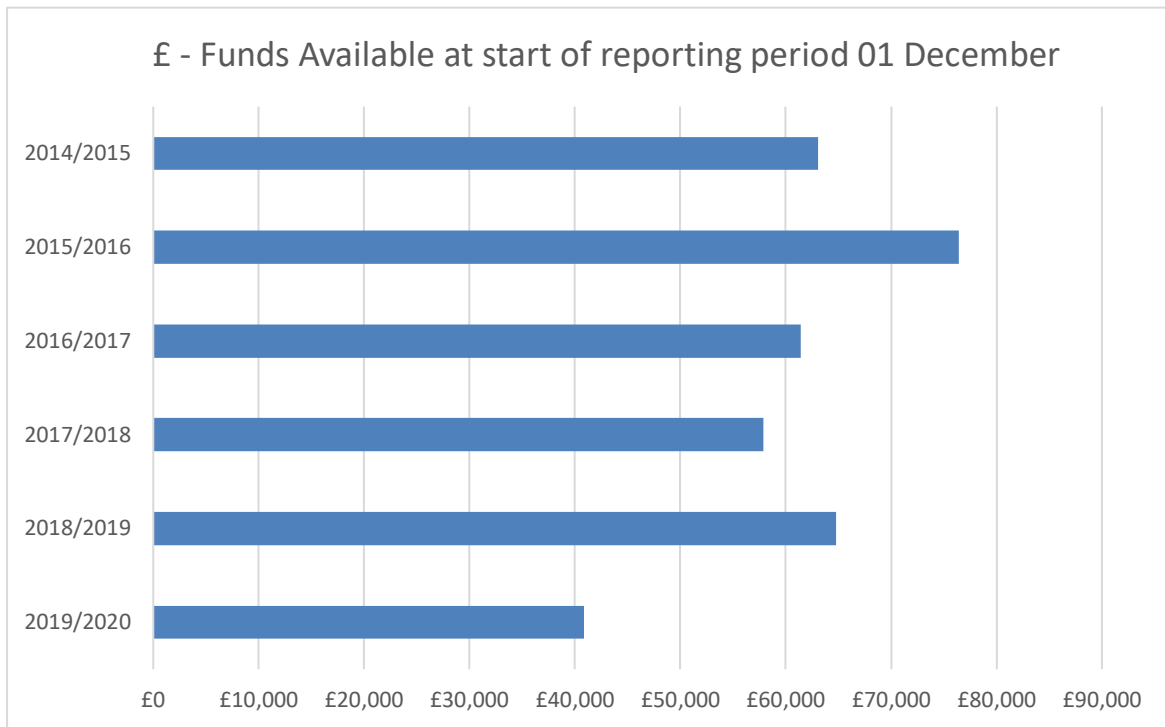
During this reporting period the SBCC received £563.75 in Gift Aid contributions. The SBCC wish to thank everyone who took the time to complete the Gift Aid declaration.

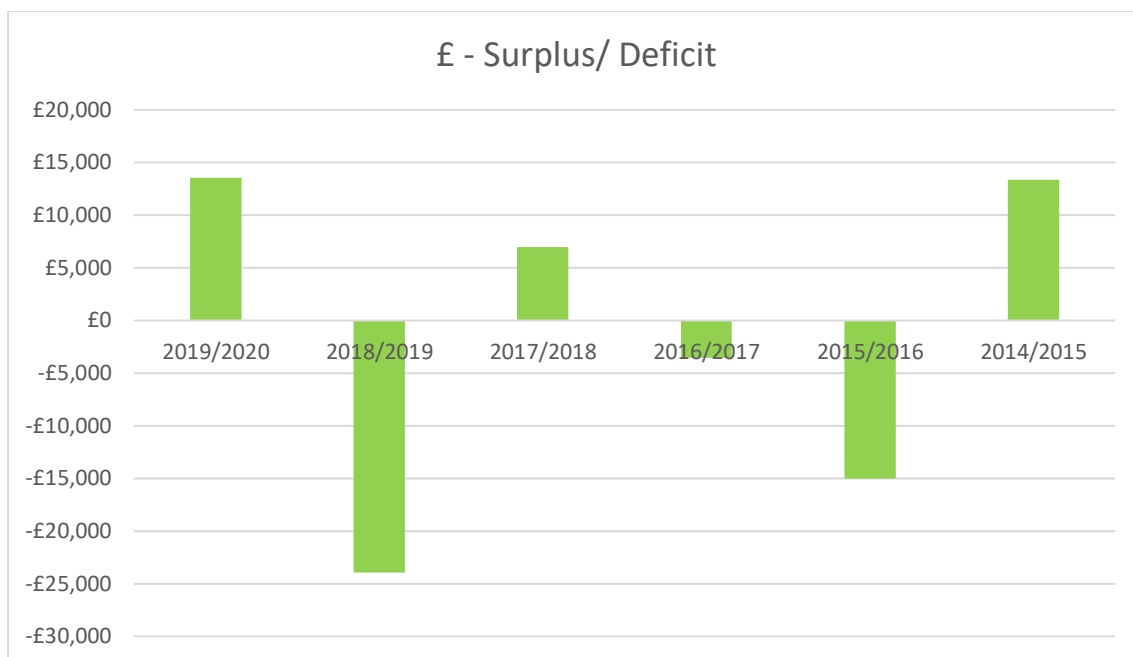
**Restricted Funds**

There were no restricted funds to be considered during this reporting period.



## Financial overview for 2019/ 2020





## Statement of the charity's policy on reserves

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club. Restricted funds may only be raised/ used for specific purposes.

### Reserves [to the nearest £]

#### Unrestricted fund

01 December 2019: Opening Balance of £40,842.

30 November 2020: Closing balance of £54,413.

Unrestricted fund surplus/ [deficit] of £13,570.

#### Restricted funds

In this reporting period there were no restricted funds.

01 December 2019: Opening Balance of £0

30 November 2020: Closing balance of £0

#### Unrestricted funds:

In 2014/ 2015 the funds surplus was £1,389, 2015/ 2016 there was a deficit of [£15,007], 2016/ 2017 there was a deficit of [£3,529], 2017/ 2018 there was a surplus of £6,910 and in 2018/ 2019 there was a deficit of [£23,963]. In this reporting period there was a surplus of £13,570. Covid-19 restrictions had a significant impact on the income/ expenditure.

Unfortunately, all events after the January AGM/ Party to be cancelled due to the Covid-19 restrictions. All payments made to both Benrigg Trust [£10,187.76] for the Family Adventure Weekend [April 2020] and Netherurd House [Girl Guide Association], for the scheduled Families Therapeutic Weekend [December 2019/20] were reimbursed in full [£2,500].

The Trustees, Executive Committee and Members closely monitored the impact of Covid-19 restrictions during this accounting period. Regular meetings were held remotely via Zoom/ Microsoft Teams. It was very unfortunate that no events could be held from March 2020. The situation will continue to be monitored and in line with the Government guidelines, events shall be organised once able to do so.

The Trustees, Executive Committee and Members consider that the year-end unrestricted funds of £54,413 will enable the organisation in 2020/ 2021 to continue to meet the objectives of the charity, this of course will be dependent on any Covid-19 restrictions:

Objective[s] for 2020/ 2021:

- Hold the annual 'Summer Camp'.
- Organise a minimum of one Family Day out for all ages.
- Taking into account the 'Reserves' Policy', if funds remain available and will have no impact on the charities main objective, the Summer Camp, hold a Family Weekend.

The Summer Camp is of major importance and wherever possible the charity will support a Family weekend and additional family events, which provide a support mechanism for all the family members.

The charity intends to continue their involvement with:

- The TMV campaign, to highlight the dangers of hot water.
- The Hair Straightener campaign, to highlight the dangers associated with the straighteners.
- The Firework Safety Awareness campaign.
- Care of Burns in Scotland [CoBIS]

As a small charity, we are unable to predict or guarantee the same level of income year to year and therefore all the Trustees & Members are kept informed of the financial situation throughout the year.

The Summer Camp is of major importance and wherever possible the charity will support a Family weekend and additional family events, which provide a support mechanism for all the family members.

## **Reserves Policy**

The Trustees and members agree that each year the SBCC will support the provision of the summer camp, a minimum of one family event and if possible, a family's 'Therapeutic' weekend. The financial situation is monitored, and expenditure is adapted accordingly to ensure that we have reserves to support the activities in the coming year. The primary object being the Summer Camp. The trustees' reserve policy is to retain 1-year worth of normal running costs [£30,000] in order to meet the minimum commitments and to cover unexpected expenditure.

## Declaration

Signed on behalf of the charity trustees:



Print name

Mark A Stevenson

Designation

Chair

Date

17 January 2021